Clarification Log
ITT_3035

No.	Question	Response
1	I was keen to ascertain whether you have a target audience analysis document for this requirement?	The target audience analysis will be provided to the winning consortium after the contract has been signed.
2	Do Suppliers have leeway to define which positions should be considered key personnel?	The Authority will decide who the key personnel for this project from the proposals provided.
3	Please could the Authority provide a preferred length for the inception period?	A two to six month inception period is envisaged. Suppliers should consider the optimal balance between information gathering and execution when looking at their proposals.
4	Given Section 1.2.7 Risk Management requires a narrative as well as a risk register/risk matrix, would the Authority consider allocating an additional page to this section, bringing the total to 3 pages?	The page limit for question 1.2.7 Risk Management has been increased to 3 pages.
5	With respect to evaluation criteria 1.2.1 – Approach and Methodology, we note that the page limit is set at 2 pages maximum. We understand that there is a significant amount of detail and scope that could be included in this section, and request that an additional 3 pages be provided.	The page limit for question 1.2.1 Approach and Methodology has been increased to 5 pages.
6	With respect to evaluation criteria 1.2.2 – Capacity, Experience and Expertise, we note that the page limit is set at 3 pages maximum. This includes the gender and conflict sensitivity question, which traditionally sit as their own questions with individual page limits. Given the detail that is being requested within this question, please can we request that an additional 1 page is offered.	The page limit for question 1.2.2 Capacity, Experience and Expertise has been increased to 4 pages.
7	With respect to evaluation criteria 1.2.3 – Implementation Plan, please can you confirm if we should include a GANTT chart? There is no mention of this, however these usually require a significant number of pages, and we would request that this not be included in the page limit if required.	The page limit for question 1.2.3 Implementation Plan has been increased to 3 pages.
8	With respect to evaluation criteria 1.2.6 – Monitoring and Evaluation, a significant amount of detail is being requested, including a results	The page limit for question 1.2.6 Monitoring and Evaluation has been increased to 2 pages.

	framework, and only 1 page is provided. Please can we request that a minimum of 1 additional page be provided for this question.	
9	Given the complex scope of requirements and the Authority's emphasis on innovation, could the Authority extend the page limit for Section 1.2.1 to allow suppliers to provide further details on their methodology and approach?	The page limit for question 1.2.1 Approach and Methodology has been increased to 5 pages.
10	With regards to your response to clarification question 7, there was a question regarding a GANTT chart. Please can you confirm if we should include a GANTT chart? If so, will this count towards the page limit?	The Authority would see a visual representation of planning, like a GANTT chart, to be valuable though not essential. The page limit for question 1.2.3 Implementation Plan has been increased to 4 pages, including a visual plan like a GANTT chart.
11	Please could the Authority clarify whether or not the 4 pages allocated for resources includes the organogram. As this is a diagram/graphic, we assume that we can include this outside of the page count.	The 4 pages allocated doesn't include the organogram.