



THE BLACK VAULT

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D

7 48-1

560
368

48

6-3502-10-001

12 AUG
1955

Authorization for Sub. 48

100,000.00

100,000.00

10 AUG
1955

Invoice #2

37,719.95

62,280.05

12 1955

Invoice #3 Sub. 48

33,000
26,000

60,000.00

8,280.05

Authorization #3 Sub. 48

140,419.00

42,759.05

28 1955

Invoice #4 Sub. 48

75,515.00

67,244.05

18 APR
1956

Invoice #5 Sub. 48

67,244.05

135,244.05

48 2

7 November 1955

MEMORANDUM FOR: COMPTROLLER

ATTENTION : Finance Division

SUBJECT : MGLERA Subproject 48 - Obligation # 3

Under the authority granted in the memorandum dated 13 April 1953, from the DCI to the DD/A, and the extension of this authority in subsequent memoranda, Subproject 48 was previously approved. Under the same authority an additional sum of \$140,479.00 has been authorized to cover the subproject's expenses (thereby bringing to a total of \$240,479.00 funds obligated during FY 56) to be charged to Allotment 6-2502-10-001.

SIDNEY GOTTLIEB
Chief
TSS/Chemical Division

APPROVED FOR
OBLIGATION OF FUNDS:

Research Director

Date:

Distribution:

Orig & 2 - Addressee

- 1 - TSS/OC
- 1 - TSS/FASB
- 1 - TSS/SRB
- 2 - TSS/CD

TSS/ [redacted] (7 November 1955)

A

860
6-2502-10-001

48-2

MKULTRA
Sub-Project 48

Description	Date	Obligations	Expenditures	Balance
Subproject 48	May 3	3060000		3000000
Invoice # 1	June 9		2990000	11000
Invoice # 5	18 ^{PR} 1958		10700	

48-2

PROPOSED BUDGETS
Fiscal Year 1955-56

Summary

B



Budget

\$ 84,295.00

~~54,059.00~~

~~54,268.00~~

General Administrative

47,950.00

Project #1

84,175.00

Project #2

Total Budget Request

~~270,479.00~~

\$ 270,688.00



48-3

PROPOSED BUDGET
Fiscal Year 1955-1956

B
Budget

Administrative

Salaries

Director	(1/4 term) 9,000.00	
Executive Director	(3/4 term) 10,000.00	
Administrative Asst.	5,185.00	
Clerk Typist	<u>3,000.00</u>	27,185.00

Office Equipment and Supplies

Equipment	410.00	
Supplies	<u>300.00</u>	710.00

Travel

Recruitment, Official Conferences and Consultations (Monthly)	1,800.00	1,800.00
		10,000.00

Contingency Fund

Office Space and Expense

Rent and Maintenance	6,000.00	
Telephone	<u>600.00</u>	6,600.00

Special Projects

To provide mechanisms to assess present, available information and personnel in the various fields of interest of the concept.

1. Conferences - 4 annually (@ 7,000.00 ea.) Approx.
20 participants 28,000.00
2. Special Consultants 5,000.00
3. Field Trips 5,000.00

Total Budget \$ 84,295.00

B

48-3

PROPOSED BUDGET
Fiscal Year 1955-1956

General Administrative for all [redacted] projects

Salaries
Secretary 3,800.00 3,800.00

Office Equipment and Supplies
Equipment 300.00
Subscriptions etc. 100.00
Stationery & Supplies 500.00 900.00

Travel
Recruitment, Meetings and Local Travel 3,160.00 3,160.00

Office Space and Maintenance
Rent 14,400.00
Exterminator 96.00
Gas and Electricity 720.00
Telephone 1,800.00
Household Supplies 300.00
Cleaning Man 1,092.00 18,408.00

Administrative Fee - [redacted] 13,791.00
14,000.00

General Clerical Staff
4 Clerk typists @ 3,000.00 12,000.00
Equipment and Supplies 2,000.00 14,000.00

Total General Administrative \$ 54,059.00
54,268.00

48-3

PROPOSED BUDGET
Fiscal Year 1955-1956

Project #1
Basic Studies on Human Brain Functions

Salaries

2 Neurologists @ \$5,000	<i>100% time</i>	10,000.00	<i>either 1/2 or full time</i>
1 Neurologist	<i>1/2 time</i>	4,000.00	
1 Neurological Asst.	<i>full time</i>	5,000.00	
1 Psychologist	<i>1/2 time</i>	4,000.00	
1 Physiologist-Psychologist	<i>full time</i>	6,500.00	
3 Technicians @ \$2,700		8,100.00	
1 Clerk typist		<u>2,750.00</u>	
			40,350.00

Technical Equipment and Supplies

Equipment	4,000.00	
Supplies	<u>1,500.00</u>	5,500.00

Office Equipment and Supplies

Equipment	250.00	
Supplies	<u>250.00</u>	500.00

Travel

Meetings	1,600.00	1,600.00
----------	----------	----------

Laboratory Space and Maintenance

_____ furnished		<u>0</u>
----------------------------	--	----------

Total Budget Project #1

\$ 47,950.00

H

48-9

PROPOSED BUDGET
Fiscal Year 1955-56

Project #2
Factors Affecting Behavior, Attitudes and Motivation of
The [redacted] group to be studied in the coming fiscal year is [redacted]

Salaries

1 Anthropologist	<i>full time</i>	6,500.00	
1 Anthropological Asst.	<i>part time</i>	3,500.00	
1 Linguistic Asst.	<i>part time</i>	3,000.00	
1 Admin. Asst. (For. National)	<i>part time</i>	4,800.00	
1 Secretary		3,300.00	
1 Psychologist	<i>part time</i>	9,600.00	
1 Psychological Asst.	<i>part time</i>	4,000.00	<i>- fellow</i>
1 Secretary		3,500.00	
2 Psychiatrists @ 6,000	<i>1 1/2 time</i>	12,000.00	
1 Physician	<i>part time</i>	8,000.00	
1 Physician (Fellow)		4,000.00	62,200.00

Office Equipment and Supplies

Equipment	2,050.00	
Stationery and Supplies	2,500.00	
Books	1,000.00	
Psycho. Tests, Maps., Misc.	1,500.00	7,050.00

Informants (125 @ \$25) 3,125.00 3,125.00

Special Candidates (~~part time~~) 6,000.00 6,000.00

Travel
Meetings and local travel ~~part time~~ 5,800.00 5,800.00

Office Space and Maintenance
[redacted] furnished 0

Total Budget Project #2 \$ 84,175.00

48-5

HOSPITAL
November 1955

Balance 1 November 1955
Received

8,718.76
25,000.00

Total to be Accounted for 33,718.76

Expenditures:

Salaries	8,123.20
Informant Fees	150.00
Telephone	1.93
Laboratory Supplies	61.32
Maintenance	24.00
Equipment Rental	15.45
Special Service	1,250.00
Furniture, Equip. & Fix.*	90.84
Reference Library	51.28
Travel	538.39
Social Security	126.13
Electricity	45.15
Misc. Expense	13.47
Office Supplies	<u>394.61</u>

Total Expenditures 10,885.77

Balance 22,832.99

Total 33,718.76

* 2 Desk Lamps @ 15.67	31.34
1 Filing Cabinet	<u>59.50</u>
	90.84

* Hospital Balance shows 22,881.59. There is an error in the amount of \$48.60 which was credited incorrectly. Our balance above is the true balance

4A-5

HOSPITAL
August
1955

Balance 1 August 1955

\$16,924.39

Expenditures:

Salaries	\$6,948.51
Payroll taxes	136.32
Travel	105.55
Informants Fees	225.00
Maintenance	38.00
Office Supplies	4.49
Entertainment	5.26
Laboratory Supplies	<u>9.28</u>

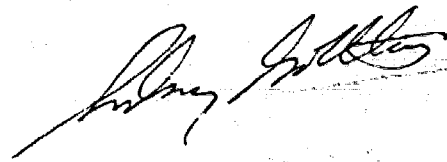
Total Expenditures

\$7,472.41

Balance 31 August 1955

9,451.98

\$16,924.39



48-5

HOSPITAL
September
1955

Balance 1 Sept. 1954

\$ 9,451.98

Received

25,000.00

Total

\$ 34,451.98

Expenditures:

Electricity 183.40

Telephone 462.81

Travel and Entertainment 1,633.37

Salaries 7,171.15

Payroll Taxes 124.02

Laboratory Supplies 85.62

Equipment 723.65

Office Supplies & Misc. 222.50

Rent 1,200.00

Informant fees 100.00

Admin. Services 3,000.00

Total Expenditures

14,906.52

Balance

19,545.46

Total

34,451.98

Wesley G. Galt

48-5

HOSPITAL
October 1955

Balance 1 October 1955

\$ 19,545.46

Expenditures:

Salaries	7,155.22
Rent	1,200.00
Informant Fees	275.00
Telephone	84.05
Subscriptions and Dues	20.00
Laboratory Supplies	25.50
Reference Library	11.52
Office Equipment*	408.45
Social Security	121.38
Office Supplies and Misc.	519.43
Travel	116.15
Deposit for New Office Space	<u>890.00</u>

Total Expenditures

10,826.70

Balance

8,718.76

Total

19,545.46

• 1 Desk	42.50
1 Desk	73.95
1 Desk	84.75
3 Typ. Tables @ 16.95	50.85
2 Swivel posture chairs	85.00
2 floor mats	11.90
1 filing cabinet	<u>59.50</u>
	408.45

I have
checked

Handwritten signature

48-5

~~_____~~ - B
July 1955

Cash Received: \$ 29,900.00
Amount to be Accounted for 29,900.00

Disbursements:

Furniture and Fixtures and Equipment	78.18
Subscriptions and Dues	76.50
Reference Library	3.50
Grants	20,000.00
Salaries	1,829.16
Fee- _____ - B	5.00
Stationery	18.03
Office Supplies	<u>10.77</u>

Total Disbursements 22,021.14

Taxes Withheld from Salaries	(247.79)
Advances to Employees	150.00
Petty Cash	120.00
Cash on hand	<u>2,856.65</u>

Total Accounted for 29,900.00

Robert J. [Signature]

1955

48 15

~~_____~~ B
August 1955

Cash on Hand August 1, 1955
Cash in Bank August 1, 1955
Cash Received
Advances To Employees

120.00
7,856.65
37,719.95
130.00

Amount to be Accounted for

\$45,846.60

Expenditures:

Reference Library 4.64
Salaries 1,829.16
Communications 42.55
Travel 1,367.36
Travel 1955 Expense absorbed 73.90
Taxes and License fees 40.00
Legal and Auditing 500.00
Office Supplies and Postage 40.45
Conference Expenses 41.91
Miscellaneous Expense 30.50
Grants 25,000.00
Taxes Withheld Paid 211.30

Total Expenditures

29,181.77

Taxes Withheld from Salaries

(247.79)

Advances to Employees

300.00

Petty Cash

174.03

Cash in Bank

16,438.52

Amount Accounted for

\$45,846.60

Henry J. [Signature]

- B
[REDACTED]
September 1955

48-5

Cash on Hand Sept. 1, 1955	174.03
Cash in Bank Sept. 1, 1955	16,438.59
Advances to Employees	300.00
Cash Received [REDACTED] - A	<u>340.50</u>

Amount to be Accounted for \$17,253.12

Expenditures:

Reference Library	14.00
Salaries	1,829.16
Communications	10.69
Travel	47.40
Taxes-Payroll	109.73
Office Supplies	1.88
Conference Expenses	<u>25.00</u>

Total Expenditures	2,037.86
Taxes Withheld from Salaries	(146.32)
Advances to Employees	300.00
Petty Cash	305.06
Cash in Bank	<u>14,256.52</u>
Amount Accounted for	<u>\$17,253.12</u>

[Handwritten Signature]

[REDACTED]

48-5

B
October 1955

Cash on Hand Oct. 1, 1955	\$	305.06
Cash in Bank Oct. 1, 1955		14,756.52
Advances to Employees		300.00
Cash Received (Special amount for a special trip)		<u>3,000.00</u>
Total to be Accounted for	\$	<u>18,361.58</u>

Expenditures

Reference Library	59.49	
Salaries	1,829.16	
Communications	3.69	
Special Services	1,000.00	
Travel	4,937.25	
Entertainment	18.30	
Payroll Taxes	36.59	
Taxes Paid	430.60	
Office Supplies and Postage	3.62	
Dues and Subscriptions	32.76	
Bank Charges	1.65	
Conference Expenses	23.62	
Miscellaneous Expense	<u>93.65</u>	8,470.38
Taxes Withheld from Salaries		(284.38)
Advances to Employees		1,000.00
Petty Cash		182.93
Cash in Bank		<u>8,992.65</u>
Total Accounted for	\$	<u>18,361.58</u>

Paul G. G. G.

48-5

~~XXXXXXXXXX~~
November 1955

Cash on hand Nov. 1, 1955	8,992.65
Petty Cash	182.93
Advances to Employees	1,000.00
Cash Received	<u>68,000.00</u>

Total to be accounted for \$78,175.58

Expenditures

Salaries	1,829.16	
Travel	199.35	
Grants	33,000.00	
Dues and Subscriptions	19.50	
Communications	4.55	
Conference Expense	16.05	
Misc. Expense	13.18	
Payroll Taxes	32.57	
Reference Library	.39	
Taxes WT paid	<u>211.20</u>	35,325.95

Taxes Withheld (211.20)

Social Sec. Taxes (65.14)

Advances to Employees 2,100.00

Petty Cash 203.85

Cash in Bank 40,822.12

Total Accounted for \$ 78,175.58

Henry [Signature]

~~XXXXXXXXXX~~

48-5

~~██████████~~
December 1955

Cash on Hand Dec. 1, 1955	40,822.12
Petty Cash	203.85
Advances to Employees	<u>2,100.00</u>
Total to be Accounted for	<u>\$43,125.97</u>

Expenditures

Reference Library	17.75	
Travel	1,799.49	
Withheld Taxes paid	211.20	
Office Supplies	.85	
Dues & Sub.	30.00	
Conference Exp.	36.40	
Misc. Expense	<u>48.00</u>	
Total Expenditures		2,143.69
Advances to Employees		104.76
Petty Cash		200.00
Cash on hand		<u>40,677.52</u>
Total Accounted for		<u>\$43,125.97</u>

48-6

~~██████████~~
JULY 1955

Cash Received:

\$ 29,900.00

Amount to be Accounted for 29,900.00

Disbursements:

Furniture and Fixtures and Equipaent
Subscriptions and Dues
Reference Library
Grants
Salaries
Fee-
Stationery
Office Supplies

78.18
76.50
3.50
20,000.00
1,829.16
5.00
18.03
10.77

Total Disbursements

22,021.14

Taxes Withheld from Salaries

(247.79)

Advances to Employees

150.00

Petty Cash

120.00

Cash on hand

7,856.65

Total Accounted for

29,900.00

Handwritten signature
JULY 1955

~~██████████~~

48-6

~~August 1955~~ B

Cash on Hand August 1, 1955	120.00
Cash in Bank August 1, 1955	7,856.65
Cash Received	37,719.95
Advances To Employees	<u>150.00</u>

Amount to be Accounted for \$45,846.60

Expenditures:

Reference Library	4.64
Salaries	1,829.16
Communications	42.55
Travel	1,367.36
Travel 1955 Expense absorbed	73.90
Taxes and License fees	40.00
Legal and Auditing	500.00
Office Supplies and Postage	40.45
Conference Expenses	41.91
Miscellaneous Expense	30.50
Grants	25,000.00
Taxes Withheld Paid	<u>211.30</u>

Total Expenditures	29,181.77
Taxes Withheld from Salaries	(247.79)
Advances to Employees	300.00
Petty Cash	174.03
Cash in Bank	<u>16,438.59</u>

Amount Accounted for \$45,846.60

Henry J. Gattas

~~August 1955~~

~~CONFIDENTIAL~~ - B
September 1955

48-6

Cash on Hand Sept. 1, 1955	174.03
Cash in Bank Sept. 1, 1955	16,438.59
Advances to Employees	300.00
Cash Received CONFIDENTIAL - A	<u>340.50</u>

Amount to be Accounted for \$17,253.12

Expenditures:

Reference Library	14.00
Salaries	1,829.16
Communications	10.69
Travel	47.40
Taxes-Payroll	109.73
Office Supplies	1.88
Conference Expenses	<u>25.00</u>

Total Expenditures 2,037.86

Taxes Withheld from Salaries (146.32)

Advances to Employees 300.00

Petty Cash 305.06

Cash in Bank 14,756.52

Amount Accounted for \$17,253.12

Henry J. [Signature]

48-6

~~_____~~ B
October 1955

Cash on Hand Oct. 1, 1955	\$	305.06
Cash in Bank Oct. 1, 1955		14,756.52
Advances to Employees		300.00
Cash Received (Special amount for a special trip)		<u>3,000.00</u>
Total to be Accounted for	\$	<u>18,361.58</u>

Expenditures

Reference Library	59.49	
Salaries	1,829.16	
Communications	3.69	
Special Services	1,000.00	
Travel	4,937.25	
Entertainment	18.30	
Payroll Taxes	36.59	
Taxes Paid	430.60	
Office Supplies and Postage	3.62	
Dues and Subscriptions	32.76	
Bank Charges	1.65	
Conference Expenses	23.62	
Miscellaneous Expense	<u>93.65</u>	8,470.38
Taxes Withheld from Salaries		(284.38)
Advances to Employees		1,000.00
Petty Cash		182.93
Cash in Bank		<u>8,992.65</u>
Total Accounted for	\$	<u>18,361.58</u>

Henry J. [Signature]

~~_____~~

48-6

~~XXXXXXXXXX~~ B

November 1955

Cash on hand Nov. 1, 1955	8,992.65
Petty Cash	182.93
Advances to Employees	1,000.00
Cash Received	<u>68,000.00</u>

Total to be accounted for \$78,175.58

Expenditures

Salaries	1,829.16	
Travel	199.35	
Grants	33,000.00	
Dues and Subscriptions	19.50	
Communications	4.55	
Conference Expense	16.05	
Misc. Expense	13.18	
Payroll Taxes	32.57	
Reference Library	.39	
Taxes WT paid	<u>211.20</u>	35,325.95

Taxes Withheld (211.20)

Social Sec. Taxes (65.14)

Advances to Employees 2,100.00

Petty Cash 203.85

Cash in Bank 40,822.12

Total Accounted for \$ 78,175.58

Lady [Signature]

~~XXXXXXXXXX~~

48-6

-B

~~██████████~~
December 1955

Cash on Hand Dec. 1, 1955	40,822.12
Petty Cash	203.85
Advances to Employees	<u>2,100.00</u>

Total to be Accounted for \$43,125.97

Expenditures

Reference Library	17.75
Travel	1,799.49
Withheld Taxes paid	211.20
Office Supplies	.85
Dues & Sub.	30.00
Conference Exp.	36.40
Misc. Expense	<u>48.00</u>

Total Expenditures 2,143.69

Advances to Employees 104.76

Petty Cash 200.00

Cash on hand 40,677.52

Total Accounted for \$43,125.97

~~██████████~~

48-6

HOSPITAL
JULY 1955

Balance	\$ 9,263.10
Received	<u>20,000.00</u>
Total	<u>29,263.10</u>

Expenditures

Rent - Aug. and Sept. 1955	2,400.00
Equip., Fur. and Fix.	525.86
Books	3.16
Office Supplies and Misc.	184.35
Salaries	7,904.25
Payroll Taxes	158.06
Special Services	600.00
Informant Fees	200.00
Travel and Entertainment	224.74
Maintenance	10.00
Electricity	76.69
Lab. Supplies	<u>51.60</u>

Total Expenditures 12,338.71

Balance 31 July 1955 16,924.39

[Handwritten Signature]

DATE: 11/11/1955

48-6

HOSPITAL
August
1955

Balance 1 August 1955

\$16,924.39

Expenditures:

Salaries	\$6,948.51
Payroll taxes	136.32
Travel	105.55
Informants Fees	225.00
Maintenance	38.00
Office Supplies	4.49
Entertainment	5.26
Laboratory Supplies	<u>9.28</u>

Total Expenditures

\$7,472.41

Balance 31 August 1955

9,451.98

\$16,924.39

Henry G. ...

48-6

HOSPITAL
September
1955

Balance 1 Sept. 1954		\$ 9,451.98
Received		<u>25,000.00</u>
	Total	\$ <u>34,451.98</u>

<u>Expenditures:</u>		
Electricity	183.40	
Telephone	462.81	
Travel and Entertainment	1,633.37	
Salaries	7,171.15	
Payroll Taxes	124.02	
Laboratory Supplies	85.62	
Equipment	723.65	
Office Supplies & Misc.	222.50	
Rent	1,200.00	
Informant fees	100.00	
Admin. Services	<u>3,000.00</u>	
	Total Expenditures	14,906.52
	Balance	<u>19,545.46</u>
	Total	<u>34,451.98</u>

Henry J. [Signature]

48-6

HOSPITAL
October 1955

Balance 1 October 1955

\$ 19,545.46

Expenditures:

Salaries	7,155.22
Rent	1,200.00
Informant Fees	275.00
Telephone	84.05
Subscriptions and Dues	20.00
Laboratory Supplies	25.50
Reference Library	11.52
Office Equipment*	408.45
Social Security	121.38
Office Supplies and Misc.	519.43
Travel	116.15
Deposit for New Office Space	<u>890.00</u>

Total Expenditures 10,826.70

Balance 8,718.76

Total 19,545.46

* 1 Desk	42.50
1 Desk	73.95
1 Desk	84.75
3 Typ. Tables @ 16.95	50.85
2 Swivel posture chairs	85.00
2 floor mats	11.90
1 filing cabinet	<u>59.50</u>
	408.45

Handwritten signature: Sidney Gottlieb

HOSPITAL
November 1955

486

Balance 1 November 1955
Received

8,718.76
25,000.00

Total to be Accounted for 33,718.76

Expenditures:

Salaries	8,123.20
Informant Fees	150.00
Telephone	1.93
Laboratory Supplies	61.32
Maintenance	24.00
Equipment Rental	15.45
Special Service	1,250.00
Furniture, Equip. & Fix.*	90.84
Reference Library	51.28
Travel	538.39
Social Security	126.13
Electricity	45.15
Misc. Expense	13.47
Office Supplies	<u>394.61</u>

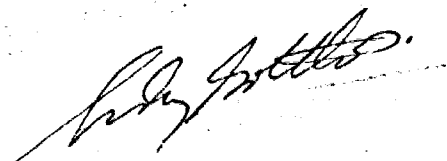
Total Expenditures 10,885.77

Balance 22,832.99

Total 33,718.76

* 2 Desk Lamps @ 15.67 31.34
1 Filing Cabinet 59.50
90.84

* Hospital Balance shows 22,881.59. There is an error in the amount of \$48.60 which was credited incorrectly. Our balance above is the true balance



48-6

HOSPITAL
December 1955

Balance 1 Dec. 1955

\$ 22,832.99

Expenditures:

Maintenance	11.06
Telephone and Electricity	263.86
Rent	1,200.00
Admin. Expense	750.00
Equipment-1 Thermistor App.	300.00
Travel	300.11
Informant Fees	125.00
Lab. Supplies	7.05
Office Supplies and Misc.	242.62
Reference Library	19.35
Salaries	7,462.91
Special payments salary	176.50
Soc. Sec.	<u>89.24</u>

Total Expenditures

10,947.70*

Balance

11,885.29

\$ 22,832.99

*Hospital shows expenditures of \$10,996.30
Difference of the \$48.60 which was credited
in error last month.

Rudney G. Galt

48-7

~~_____~~ - B
June 30, 1956

Cash on Hand June 1, 1956
Petty Cash
Advances to Employees

77,634.76
200.00
47.13

\$ 77,881.89

Expenditures

Travel 409.16
Entertainment 20.00
Salaries 1,829.16
Ref. Library 3.75
Legal 200.00
Withholding Taxes paid 422.40
Communications 4.57
Conference Expense 12.60
Miscellaneous expense 12.48

2,914.12

Taxes Withheld

(211.20)

Soc. Sec.

(3.92)

Petty Cash

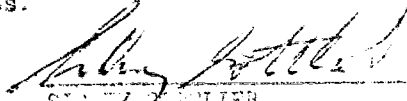
116.88

Cash on Hand

75,066.01

\$ 77,881.89

I have examined and approved the submitted expenditures.


SELBY J. H. [unclear]
Chief

TSS/Chemical Division

Date:

48-7

HOSPITAL
June 1956

Balance June 1, 1956

\$ 36,081.02

Expenditures:

Travel	\$570.51
Laboratory Supplies	169.32
Equipment	141.00*
Office Supplies	614.30
Telephone	89.38
Telephone Credit	(13.70)
Rent	1,200.00
Electricity	72.28
Reference Library	34.35
Special Payments-Payroll	370.35
Payroll-over amount oblig.	1,698.72
Miscellaneous	<u>218.69</u>

Total Expended 5,165.20

Balance 30,915.82

Balance Accounted for \$ 36,081.02

* Equipment

1 Filing Cabinet	59.50
1 Gas Regulator	38.50
1 Thermoswitch	30.00
1 Cenco Electrical Heater	<u>13.00</u>
	141.00

I have examined and approved the submitted expenditures.

Sherman Gattlieb
SHERMAN GATTLIEB
Chief

TSS/Chemical Division

Date:

48-8

FILE 48

May 15, 1956

B

[Redacted]

Attention: [Redacted] Business Manager

Dear [Redacted]

Enclosed please find the [Redacted] check for the amount of \$25,000. This sum is to be used for [Redacted] work in the field of Human Ecology.

Sincerely,

B [Redacted]

[Redacted]

[Redacted]

Enc.

I have examined and approved the submitted expenditures.

Sherry G. Hill

SHERRY G. HILL

Chief

TSS/Chemical Division

Date:

48-8

B

May 31, 1956

Cash on Hand - May 1, 1956	43,170.01
Petty Cash	200.00
Advances to Employees	300.00
Receipts	<u>67,344.05</u>
	<u>\$ 111,014.06</u>

Expenditures

Travel	117.77	
Grants	31,250.00	
Salaries	1,829.16	
Dues and Subscr.	2.62	
Ref. Library	28.22	
Office Supplies	40.24	
Communications	4.09	
Entertainment	22.86	
Bank Charges	.65	
Misc. Exp.	80.00	
Soc. Taxes Accrued and payable	<u>32.24</u>	33,407.85
Taxes Withheld		(211.20)
Soc. Taxes		(64.48)
Advances to Employees		47.13
Petty Cash		200.00
Cash on hand		<u>77,634.76</u>
		<u>\$ 111,014.06</u>

I have examined and approved the submitted expenditures.

Steven G. Lieb
 STEVEN GOELIEB
 Chief
 TSS/Chemical Division

Date:

4962

711
~~SECRET~~
SECRET

48-8

HOSPITAL
May 1956

Balance May 1, 1956
Received

Total to be Accounted for

17,302.41
25,000.00
\$ 42,302.41

Expenditures

Maintenance	10.00
Rent	2,400.00
Travel	838.40
Elect.	104.58
Telephone	106.17
Equipment*	75.50
Ref. Library	15.98
Entertainment	8.77
Special salary payments	200.38
Soc. Sec.	4.01
Admin. Fees	2,000.00
Office Supplies, Postage & Misc.	<u>457.60</u>

Total Expenditures

6,221.39

Balance

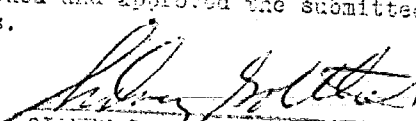
36,081.02

Total Accounted for

\$ 42,302.41

*1 Filing Cabinet	59.50
1 Stopwatch	<u>16.00</u>
	<u>75.50</u>

I have examined and approved the submitted expenditures.


SIDNEY GOBRIES

Chief

TSS/Chemical Division

Date:

C492

48-8

~~SECRET~~

B

~~SECRET~~
TRIAL BALANCE
May 31, 1956

	Dr.	Cr.
CASH	77,634.76	
PETTY CASH	200.00	
ADVANCES TO EMPLOYEES	47.13	
REFERENCE LIBRARY	117.99	
DEPOSITS	425.00	
SOCIAL SEC. TAXES PAYABLE		90.78
TAXES WITHHELD PAYABLE		422.40
EXCESS OF INCOME OVER EXPENDITURES		39,211.56
CONTRIBUTIONS		151,059.05
OTHER RECEIPTS		.08
SALARIES	9,298.59	
COMMUNICATIONS	8.94	
SPECIAL SERVICES	150.00	
TRAVEL	687.46	
ENTERTAINMENT	50.39	
INSURANCE	117.58	
TAXES PAYROLL		33.67
OFFICE SUPPLIES AND POSTAGE	75.90	
DUES AND SUBSCRIPTIONS	134.12	
BANK CHARGES	.65	
CONFERENCE EXPENSES	509.67	
MISCELLANEOUS EXP.	109.36	
GRANTS	101,250.00	
	<u>\$ 190,817.54</u>	<u>\$190,817.54</u>

I have examined and approved the submitted expenditures.

SIDNEY GOTTLIEB
Chief
TSS/Chemical Division

Date:

2492

UNCLASSIFIED

CONFIDENTIAL

48-9

SECRET

ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

~~██████████~~ - A

TELEPHONE NO.

DATE
22 May 1956

TO	ROOM NO.	DATE		OFFICER'S INITIALS	TELEPHONE	COMMENTS
		REC'D	FWD'D			
1. TSS/CD	B-14					
██████████	██████████					
██████████	██████████		5/24	██████████		
██████████	██████████			██████████		
██████████	██████████					
██████████	██████████					
2.						
3.						
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8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						

418-9

17 May 1955

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Project [redacted] H

REFERENCE : TSS Memo to DD/S and DD/P dated 10 June 1955 re Termination of Administrative Plan

1. You approved the request of the Working Committee to terminate the Administrative Plan for Project [redacted] as of 30 June 1955, "provided, (a) the Administrative Plan is fully completed with through 30 June 1955, and, (b) a summary report is submitted to the DD/S and the DD/P as of 30 June 1955 giving the disposition and status of all funds and other Agency assets involved in this project." H

2. With reference to provision (a) above, the Administrative Plan was complied with through 30 June 1955. The Audit Office recently completed an audit on [redacted] from 1 January 1955 to 30 June 1955 (which was the second and final audit) and took no exceptions to the administrative handling as set forth in the Plan. H

3. With regard to provision (b) above, a schedule of project expenditures is attached and is supported by schedules of logistical items purchased through [redacted] and [redacted]. H

4. As of 1 July 1955, the following assets were transferred to the books of the successor organization to Project [redacted] (TSS Project #43):

Cash	M	\$3,174.59
[redacted] Credit		
Card Deposit		425.00
Equipment and Books		<u>2,244.68</u>
Total		<u>\$5,844.47</u>

The above cash was expended in July and August of 1955, and through the use of a special accounting feature the resultant expenses are included in the attached schedules, as is the deposit and the equipment costs. This allowed the Working Committee to account for all of the [redacted] advances. An amount of \$11.68 remaining in the Contingency fund was returned to the Agency in September 1955. H

48-9
1

- 2 -

~~_____~~
5. As of 1 July 1955, ~~_____~~ had received \$100,000 and expended all but \$9,269.10. Rent obligations of \$7,200 and salaries have accounted for this balance.

6. All project books and records have been audited through 30 June 1955, and we have resolved or satisfactorily explained all audit exceptions.

~~_____~~ A
H

~~_____~~

48-9

Schedule of Project Expenditures

From Date of Inception, 11 June 1964 to 30 June 1965

	<u>TOTAL</u>		
Personal services:			
Agency employees	\$ 6,698.70	\$ 5,055.40	\$ 1,643.30
Contract employees	43,423.22	43,423.22	
Travel and entertainment	12,797.84	1,057.34	11,740.50
Building rent	13,200.00	13,200.00	
Furniture, equipment and books*	15,942.05	12,098.17	3,843.88
Cost of using [redacted] as cover- % of advances	8,000.00	8,000.00	
Miscellaneous office supplies	2,847.52	2,157.04	790.48
Utilities	1,288.81	1,272.40	16.41
Consultant's fees	804.00	484.00	400.00
Payroll taxes	938.14	938.14	
Maintenance	669.70	669.70	
Informant fees	600.00	600.00	
Deposit with [redacted] B credit card	425.00		425.00
Laboratory supplies	1,064.45	861.48	202.96
Cash returned to Agency**	11.68		11.68
Balance with [redacted] H	9,263.10	9,263.10	
Totals	<u>\$117,375.81</u>	<u>\$100,000.00</u>	<u>\$17,375.21</u>

- * Schedules attached
- ** Returned to the Agency
- ***This balance obligated in rent (\$7,200) and the balance in salaries

I have examined and approved the submitted expenditures.

Sidney Gottlieb
 SIDNEY GOTTLIEB
 Chief
 TSS/Chemical Division

Date:

[redacted]

48-9

H

Schedule of Furniture Equipment and Books
Purchased Through [redacted] H

From Date of Inception, 11 June 1954 to 30 June 1955

2	Dispatch cases	\$ 54.51
1	Conference table	687.47
1	Mosler safe	393.79
1	Fetty cash box	7.59
	Draperies	77.25
1	Night light and accessories	11.05
1	Ditto machine and stand	245.48
	Portable type	85.48
1	Electric fan	31.50
2	Pentron--T4 Recorders	230.47
	Books	370.29
	Total*	<u>\$ 2,244.88</u>

*All of the above items will remain the property of the Agency.

I have examined and approved the submitted expenditures.

Sirley Gottlieb
SIRLEY GOTTLIEB
Chief
TSS/Chemical Division

Date:

[redacted]

48-9

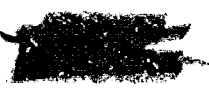
**Schedule of Furniture Equipment and Books
Purchased Through**

From Date of Inception, 11 June 1954 to 30 June 1955

1	2-Drawer file cabinet--letter size	\$ 90.00
4	Smith & Corona Typewriters	702.00
13	Desk lamps--various sizes	135.43
1	Flat-top desk--Executive type	115.50
4	Secretary desks	538.00
1	Conference desk	102.50
4	Arm swivel posture chairs	170.00
2	Sectional swivel chairs	75.00
1	Adding machine	155.00
1	#1070 Decade scaler--Extav Heligat	1,220.00
1	Sequin Godd. Form Board	22.95
1	S-L Electric Timer--150 volts	72.49
1	Mechanical counter	8.48
1	Code #7-431 Purdie Peg Board	20.00
1	Stop-watch 78-750 & holder	19.95
1	#631-BL Strobotac Unit	150.00
1	4-Drawer file cabinet--letter size	52.75
1	Halstead test battery	833.25
6	Air Conditioners	1,320.50
1	Conditioning Panel	2,549.33
3	Sackdores	44.85
2	Side chairs	55.00
1	X-ray stand--used	175.00
2	Desk lamps	33.19
1	Smith & Corona typewriter	202.00
1	Scintillator Detector and mounting	512.25
1	Cabinet	61.00
1	Fabricator eye-piece	10.50
1	Projector Polariscope	13.75
2	Voice Masters	429.00
1	Stroboscopic test box	95.00

--continued

48-9



- 2 -

1	Strobotac	150.00
1	Type recorder and accessories	300.41
2	Desks	130.90
1	Swivel chair	43.75
1	Secretary's posture chair	34.75
2	Conference chairs and cushions	101.60
3	Typewriter tables	60.85
2	File cabinets--letter size	119.00
1	Camera and film	59.72
1	Voice Master and accessories	262.00
1	Photocell Model & Pul.	8.82
2	Typewriters	385.10
1	Desk	69.95
1	Swivel chair	43.75
1	Alum. posture chair	34.75
1	Recorder and Transcriber and accessories	490.95
1	Vestinghouse Micrometer	17.63
1	Filing cabinet	60.75
1	Chair	28.97
	Installation costs of various equipment	436.10
	Books (approximately 21)	134.96
	Total*	<u>\$13,088.17</u>

*If and when this research activity is terminated, all of the above items become the property of [redacted]

H

I have examined and approved the submitted expenditures.

Sidney J. [Signature]
 SIDNEY J. [Name]
 Chief
 TSS/Chemical Division

Date:



FILE [redacted]
A 48-10

[redacted] - B
April 1956

Cash on Hand - April 1, 1956	37,488.50
Petty Cash	200.00
Advances to Employees	0
Receipts	<u>8,200.00</u>

Total to be Accounted for \$ 45,888.50

Expenditures

Travel	63.92	
Salaries	1,829.16	
Reference Library	25.41	
Taxes Withheld paid	211.20	
Soc. Sec. taxes paid	298.78	
Miscellaneous Exp.	11.05	
Conference Exp.	14.70	
Office Supplies	4.95	
Entertainment	7.11	
Soc. Sec. taxes accrued	<u>36.59</u>	2,502.87

Taxes Withheld	(211.20)
Soc. Sec.	(73.18)
Advances to Employees	300.00
Petty Cash	200.00
Cash on Hand	<u>43,170.01</u>

Total Accounted for \$45,888.50

I have examined and approved the subject expenditures.

Henry G. Miller
HENRY MILLER
Chief

TSS/Chemical Division

Date:

6453

48-10

HOSPITAL
April 1956

Balance April 1, 1956
Received

\$19,249.80
0

Total to be Acct. for \$19,249.80

Expenditures

Travel	460.66
Reference Library	40.00
Informants Fees	200.00
Equipment- 1 Stapler	10.73
Office Supplies & Maint.	268.49
Statistical Services	100.00
Salaries (Special Payments & Adj. Est. Payroll)	872.60
Maintenance-refund on Salary of Cleaning Man	(221.00)
Maintenance	9.25
Elect. & Telephone	<u>206.66</u>

Total Expenditures

1,947.39

Balance

17,302.41

Total Accounted for

\$19,249.80

I have examined and approved the subm.
expenditures.

Stanley Gottlieb
STANLEY GOTTLIEB
Chief

Date:

TSS/Chemical Division

48-10

Trial Balance
April 30, 1956

	Dr.	Cr.
Cash	43,170.01	
Petty Cash	200.00	
Advances to Employees	300.00	
Furniture & Fix.	1,952.77	
Reference Library	559.83	
Deposits	425.00	
Soc. Sec. Taxes Payable		26.30
Taxes Withheld		211.20
Contributions		228,985.12
Other Receipts		.08
Salaries	18,444.39	
Special Services	2,669.00	
Communications	66.33	
Travel	11,111.54	
Entertainment	45.83	
Insurance	117.58	
Taxes payable	341.22	
Taxes and Licenses	45.00	
Legal	500.00	
Office Supplies & Postage	93.23	
Dues and Subscriptions	293.30	
Printing and Stationery	18.03	
Bank Charges	2.30	
Conference Exp.	652.65	
Miscellaneous Exp.	214.69	
Grants	148,000.00	
	<u>229,222.70</u>	<u>229,222.70</u>

I have examined and approved the
expenditures.

Richard J. Little
 RICHARD J. LITTLE
 Chief
 TSS/Chemical Division

Date:

FILE [redacted] U
48-11 H

MEMORANDUM FOR: Chief, Audit Staff
Attention: [redacted]

SUBJECT: Audit of [redacted] for the Period
1 January 1955 - 30 June 1955

1. The above Audit Report instructs the Working Committee to take appropriate action as indicated in paragraphs 7 through 11 of the Report.
2. We have resolved the audit exceptions set forth in the above paragraphs, or offer explanations as follows:

Paragraph 7: Upon examining the list of names of those who attended the operational luncheon, only two were Agency employees. One dollar has been collected from each of the individuals and remitted to the Finance Division, as evidenced by the attached receipt.

H - Paragraph 8: A "Memorandum of Understand" with the project officials of the successor organization to [redacted] (TSS Project No. 48) vests the title of all project assets with the Agency. However, a copy of a memorandum addressed to the Chief, Finance Division, is attached, which requests the Finance Division to record this \$425.00 deposit in a memorandum asset account for periodic follow-up.

C - Paragraph 9, regarding check No. 26 for \$41.45 to [redacted]. A project representative, traveling to a scientific meeting had to have his ticket changed to a second airline to get where he was going because of bad weather. This ticket was purchased originally by Project No. 48 through the use of the air travel card commented on in the previous subparagraph. The originating airline would not change the ticket without the travel card. [redacted] a chance acquaintance on the plane, lent the project representative his [redacted] travel card. The check was to reimburse [redacted]. The airline later gave Project No. 48 credit for this exchange in the July 1955 statement of account. C

[redacted]

48-11

Paragraph 9, with regard to the June vouchers totaling \$85.13 more than the summary accounting: The accounting statement was correct. However, the project bookkeeper failed to attach a "credit" voucher for an amount of \$85.13 to be applied against travel expenses. In recapitulation, the accounting summary was correct, but the attached documentation exceeded the accounting by \$85.13 because of the failure to include the refund in the attached documentation.

Paragraph 10: With regard to checks No. 2 and 3 in the July 1955 accounting, made payable to consultants in the amounts of \$145.00 and \$40.00 respectively, for "cost of business lost," an agreement was made with these consultants to pay them \$50.00 per day for their services, except that if their services were needed urgently enough so as to require them to cancel their scheduled appointments, they would be paid for the cost of business lost for that day(s). It was felt that the unusual circumstances surrounding the need for these two consultants at this particular time justified the excess cost involved. However, this practice has been discontinued and will not be repeated.

Paragraph 11: A copy of a memorandum to the Chief, Finance Division, is attached, which sets forth the June 1955 salary for former [redacted]. This will allow the [redacted] Section to officially close the file on [redacted].

3. This completes the administrative action requested of the Working Committee with regard to [redacted].

[redacted] Working Committee

CONCUR:

[redacted]

48-12

[REDACTED]

MEMORANDUM FOR: Chief, Finance Division
Attention: [REDACTED]

Section

SUBJECT:

(TSS) [REDACTED]

1. In accordance with our telephone conversation of 23 April 1956, and in compliance with the Report of Audit for [REDACTED] for the period ended 30 June 1955, please be advised that former Staff Agent [REDACTED] (terminated 4 June 1955) received a gross salary of \$395.82 for the month of June 1955 from [REDACTED]

2. It is our understanding that the above information was taken into consideration in computing [REDACTED] termination pay. This memorandum, therefore, is for information only so that you may officially close the file.

[REDACTED]
Working Committee

CONCUR:

[REDACTED]

48-13

26 APR 1956

MEMORANDUM FOR: Chief, Finance Division
Attention: [REDACTED] - A
O & L Branch

SUBJECT: [REDACTED] - H

H B

H

H

H

1. The Audit Report for the above project for the period ended 10 June 1955 brings to attention the fact that a \$425.00 deposit for an credit card, purchased through the facilities of [REDACTED] was transferred to the successor organization from [REDACTED] without proper notification in the records of the Agency.

2. The successor organization is being operated as a research activity of TSS, and in that respect the project officials have signed a "Memorandum of Understanding" in that title to all assets of the organization vests in the Agency.

3. It is requested, therefore, that since the deposit came from [REDACTED] funds, an amount of \$425.00 be set up in Memorandum Account No. 760, "Assets Written Off--Further Follow-Up Required- [REDACTED]"

A

[REDACTED]
Working Committee

CONCUR:

48-14

RECEIPT

NUMBER

1A
[REDACTED]

DATE *4/26/56*

THIS WILL ACKNOWLEDGE RECEIPT OF

\$ *2.00*

CHECK (✓) APPROPRIATE ACCT. (S)

Dt. 100.8

Two and ¹⁰/₁₀₀

DOLLARS

[REDACTED] 142

Ct. 144.2

FROM

Ct. *142.2*

FOR

Ct. *600.8*

OFFICIAL SIGNATURE

Ct.

FORM NO. 102
1 NOV. 55

OBSOLETE
PREVIOUS EDITIONS

(33)

A

A

S

C

H

A

886-2500-10-267 17.9

886-2500-10-267 17.9

48-15

Working Committee, [redacted] - H

23 March 1956

ATTN :

A

Chief, Audit Staff - H

Audit of [redacted] For the Period
1 January 1955 - 30 June 1955

1. This report covers an audit of [redacted] for the period from 1 January 1955 to 30 June 1955 which was made at your request. Copies of the report are submitted for each Agency component represented on the project working committee (Deputy Director (Support), [redacted] Division and Security Office). Copies have also been furnished the Technical Services Staff, which assumed responsibility for the project from the [redacted] Division as of 31 December 1954, and the Comptroller. G

2. The classification of this project was changed effective 1 July 1955 from that of a special project to that of a research activity under the jurisdiction of the Technical Services Staff, and the related administrative plan was terminated as of 30 June 1955. This change was requested by the Chief, Technical Services Staff and approved by the Deputy Director (Support). H H H

3. The cover mechanism of this project is [redacted] a re-research facility overtly administered by [redacted] well known educational institution. Quarterly advances of \$25,000.00 have been made to [redacted] to take care of the bulk of project expenses and smaller advances were made to [redacted] for office and certain minor operating expenses. H

4. Agency advances to the project and expenditures by it during the audit period are summarized as follows:

	Unexpended Balance 1 January 1955 (See Previous Report)	Agency Advances	Reported Expenditures	Unexpended Balance 30 June 1955
[redacted] a/	\$2,715.94	\$25,000.00	\$ 58,452.84	\$9,263.10
[redacted] b/	1,413.77	12,684.74	14,098.51	-
Total	<u>\$4,129.71</u>	<u>\$37,684.74</u>	72,551.35	<u>\$9,263.10</u>
Headquarters			27,830.57	
Total expenditures (chedule 1 attached)			<u>\$100,381.92</u>	

[redacted]

- a/ Includes an advance of \$25,000.00 which was in transit from Headquarters to [redacted] at 31 December 1954.
- b/ At 30 June 1955 [redacted] actually had \$4,174.22 cash on hand, of which \$4,162.54 was disbursed in July and August 1955 for costs incurred prior to 30 June 1955 and \$11.68 was refunded to the Agency in July 1955. These transactions are reflected in this report as consummated as of 30 June 1955 because (1) they are treated by the Agency as applicable to [redacted] and (2) our audit was intended to cover the project through the completion of its operations under the auspices of the administrative plan which was terminated on 30 June 1955.

The \$9,263.10 unexpended balance [redacted] on 30 June 1955 was assumed by Technical Services Staff effective 1 July 1955 when it assumed responsibility for the project as a research activity.

Audit Comments

5. The audit was performed at Headquarters and therefore was limited to an examination of (a) acknowledgement receipts and accountings of [redacted] and [redacted] (b) documents supporting [redacted] expenditures furnished to the auditor by the working committee, and (c) Agency records maintained by the Finance Division, and a review of procedures to the extent possible to determine compliance with the administrative plan approved 26 July 1954 and amended 27 October 1954.

6. Under the provisions of the administrative plan, advances to this project are written off to costs from the advance account on the basis of documents acknowledging receipt of the funds by the project. At 30 June 1955 all advances to the project had been written off to costs except \$7,300.00; this amount was later written off in February 1956 (minus a refund of \$11.68).

[redacted] accountings and expenditure documents

7. Voucher No. D-57 attached to the February 1955 [redacted] accounting covers the cost of an operational luncheon and contains the following statement:

"Luncheon given here on February 2, 1955. See true name receipts for those present.

"Have not collected any money for this luncheon from any of the members at ending. Please notify me if it is necessary and how much."

The auditor was unable to find any indication that this matter was ever resolved. Appropriate action should be taken.

8. The April 1955 accounting includes a disbursement (on Check No. 19) of \$25.00 to the American Airlines, Inc. for a deposit on a credit card.

It is recommended that appropriate steps be taken to establish control over this asset so that it may be recovered when there is no further need for the deposit.

9. The June 1955 accounting included an expenditure to an individual of \$11.45 on Check No. 26 which was not explained or documented. Also, the vouchers supporting the expenditures for this month totaled \$85.13 more than the total shown for [redacted] on the summary accounting (\$2,697.84). Action should be taken (to resolve and dispose of these discrepancies. H

10. On Check Numbers 2 and 3 attached to the July 1955 accounting the project disbursed \$115.00 and \$10.00 respectively to consultants for the "cost of business lost." These payments were in addition to consultants' fees of \$50.00 a day and report-writing fees of \$6.50 an hour. It is requested that justification for these unusual "cost of business lost" payments be furnished.

Employee's salaries

11. Staff agent [redacted] assigned to this project was terminated as an Agency employee on 4 June 1955 but was continued as an employee of the cover facility [redacted]. The salary schedule furnished to the Finance Division for the month of June 1955 by the working committee does not reflect the salary paid by [redacted] to this employee for the first four days of June. This information should be obtained and reported to the Finance Division so that it can complete its records on this employee. H

12. Staff agent [redacted] was overpaid salary of \$150.00 because he was paid a full month's salary (\$375.00) by [redacted] for the month of June 1955 even though he was terminated on 18 June 1955. This amount should be established in the accounting records of Finance Division and recovery should be effected. H

Administrative Action Requested

13. Appropriate action as indicated in paragraphs 7 through 11 should be taken by the working committee. Please inform this office when such action has been completed.

14. By a copy of this report the Comptroller is requested to record and recover the salary overpayment referred to in paragraph 12 and to notify this office when such action has been completed.

[redacted] H

Copies furnished other offices:
Orig. & 2 - Addressee
1 - Comptroller

[redacted]

[REDACTED]

[REDACTED] - H

Schedule of Reported Project Expenditures
For Audit Period from 1 January 1955 to 30 June 1955 and
From Inception on 11 June 1954 to 30 June 1955

	Audit Period 1 January 1955 to 30 June 1955	Inception on 11 June 1954 to 30 June 1955
Personal services		
H - Agency employees	\$ 4,762.42	\$ 6,598.70
[REDACTED] employees	31,327.81	43,423.22
Travel and entertainment	11,708.90	12,797.34
Building rent	a/ 7,200.00	13,200.00
Furniture, equipment and books	7,038.71	16,067.43
Cost of using [REDACTED] as cover (83 of advances)	4,000.00	8,000.00
Miscellaneous office supplies	2,037.51	2,927.11
Utilities	942.09	1,288.81
Consultants' fees	804.00	804.00
Payroll taxes	699.73	938.14
Maintenance	669.70	669.70
Informant fees	600.00	600.00
Deposit with American Airlines to obtain credit card (see paragraph 8)	425.00	425.00
Laboratory supplies	352.18	352.18
Miscellaneous	(16.70)	8.30
Total	72,551.35	108,100.43
Headquarters:		
Personal services of Agency employees ..	26,119.69	39,239.26
Other	1,710.88	4,859.01
Total	27,830.57	44,098.27
Total expenditures	\$100,381.92	\$152,198.70

a/ Includes \$1,200.00 prepaid rent for July 1955.

[REDACTED]

48-16

H - FILE [REDACTED]

20 April 1955

A

MEMORANDUM TO: [REDACTED] - A

FROM: [REDACTED] - A

SUBJECT: [REDACTED] Expense Account

As discussed with you previously, it was decided that items in [REDACTED] Expense Account that could not go through regular channels would be paid for from a Special Fund. I have drawn up [REDACTED] travel voucher and figured it on a Per diem basis instead of on an expense basis. Because of this fact, [REDACTED] would lose the sum of \$91.26.

I am, therefore, forwarding you the original list of [REDACTED] expenses which total \$765.57 including special clothing (bill attached). The sum of \$273.39 was paid directly to the Travel Agency and the sum of \$231.83 will be reimbursed on the regular travel voucher.

The sum that I wish paid here would be \$169.09 plus \$91.26 totalling \$260.35.

[REDACTED]

Expenses	\$ 765.57
uniforms	169.09
	<hr/>
	596.48
	91.26

505.22

[REDACTED]

FILE 48

[REDACTED] B

A

48-17

March 1956

Cash on Hand - March 1, 1956	40,152.14
Petty Cash	200.00
Advances to Employees	100.00
Receipts	0
Balance to be Acct.	<u>\$ 40,452.14</u>

Expenditures:

Travel	157.54	
Consultant Fee	150.00	
Salaries	1,829.16	
Dues and Subscriptions	6.00	
Reference Library	3.00	
Communications	2.31	
Entertainment	2.50	
Office Expense	10.50	
Conference Expenses	338.45	
Payroll taxes	36.59	
Taxes Withheld paid	658.27	
Travel (Pers. travel refunded)	(146.30)	3,048.02
Withholding taxes		(211.20)
Soc. Sec.		(73.18)
Petty Cash		200.00
Cash on hand		<u>37,488.50</u>
Accounted for		<u>\$ 40,452.14</u>

I have examined and approved the above expenditures.

Sidney C. Appleb
 SIDNEY C. APPLEB
 Chief
 TSS/Chemical Division

Date:

[REDACTED]

FILE 48

48-N

February 29, 1956

B < [Redacted]

Business Manager

Attention:

Dear [Redacted]

Enclosed please find the [Redacted] check in the amount of \$40,000.00. This sum is to be used for [Redacted] work in the field of Human Ecology.

Sincerely,

B - [Redacted Signature]

[Redacted] - C
Secretary-Treasurer

[Redacted] - C

Enc.

I have examined and approved the submitted expenditures.

Sidley Gottlieb
SIDLEY GOTTLIEB

Chief
TSS/Chemical Division

Date:

[Redacted]

C344

48-18

HOSPITAL
March 1956

Balance 1 March 1956	Overdrawn	(\$14,413.80)
Received		<u>\$40,000.00</u>
Total to be Accounted for		<u>\$25,586.20</u>

Expenditures

Office Supplies and Misc.	359.94	
Rent	1,200.00	
Administrative Fees	3,200.00	
Informant Fees	250.00	
Telephone and Electricity	205.94	
Maintenance	540.40	
Travel	247.16	
Entertainment	6.00	
Equipment *	36.50	
Overtime salaries	<u>290.46</u>	
Total Expenditures		6,336.40
Balance		<u>19,249.80</u>
Total Accounted for		<u>\$25,586.20</u>

* Equipment:

1 set ear phones	20.00
4 letter trays	<u>16.50</u>
	36.50

I have examined and approved the submitted expenditures.

Robert G. Patton
 SECRETARY
 Chief
 TSS/Chemical Division

Date:



48-12

- B

February 1956

Cash on Hand - Feb. 1, 1956	6,352.24
Petty Cash	200.00
Advances to Employees	100.00
Receipts	<u>75,515.00</u>
Balance to be Acct.	<u>\$ 82,167.24</u>

Expenditures:

Grants	40,000.00	
Salaries	1,829.16	
Travel	59.38	
Dues & Subscriptions	3.00	
Reference Library	17.21	
Office Supplies	7.10	
Conference Expense	42.83	
Communications	.72	
Misc. Expense	3.49	
Soc. Sec. taxes-Accrued	<u>36.59</u>	41,999.48

Withholding tax (211.20)

Soc. Sec. withheld (73.18)

Petty Cash 200.00

Advances to Employees 100.00

Cash on hand 40,152.14

Total accounted for \$82,167.24

I have examined and approved the exhibit
expenditures.

Steady Roy Allen
STEADY ROY ALLEN
Chief

Date:

TSS/Criminal Division

48-18

HOSPITAL
February 1956

Balance 1 Feb. 1956 and total to be accounted for \$ 35,290.90

Expenditures

Salaries and Soc. Sec. Jan./June 1956	46,775.00
Rent	1,200.00
Informant fees	200.00
Equipment*	340.97
Conference Expense	133.30
Travel	199.50
Office Supplies and Misc.	623.83
Dues and Subscriptions	20.00
Elec. and telephone	212.10

Total Expenditures \$49,704.70

Overdrawn (14,413.80)**

Total Accounted for \$35,290.90

*Equipment

1 desk lamp	15.67
1 filing cabinet	59.50
1 Atomizer	9.35
1 type (credit)	(194.05)
1 Elec. type.	450.50
	<u>\$340.97</u>

** \$40,000 donated Feb. 29th not received on accounting

True balance \$25,586.20

Amount obligated \$5,107.00

I have examined and approved the amount of expenditures.

Shelby J. Matthews
SINCE 3/1951
Chief
TSS/Chemical Division

Date:



FILE 48

48-18

B

[REDACTED]
January 1956

Cash on Hand Jan. 1, 1956
 Petty Cash
 Advances to Employees
 Other Income - Cash Discount on books

40,677.52
 200.00
 104.76
.08

\$40,982.36

Expenditures:

Travel 435.15
 Grants 30,000.00
 Salaries (Jan.) 1,981.95
 Dues and Subscriptions 122.50
 Reference Library 44.15
 Salaries (Dec.) 1,829.16
 Misc. Exp. 14.82
 Conference Expenses 113.69
 Communications 1.82
 Office Supplies 13.11
 Entertainment 17.92
 Insurance 117.58
 Soc. Sec. taxes paid 138.00
 Soc. Sec. Accrued - Employers 39.64

34,869.49

Withholding Tax

(447.07)

Soc. Sec. Payable

(92.30)

Advances to Employees

100.00

Petty Cash

200.00

Cash on Hand

6,352.24

\$ 40,982.36

Henry Little Date:

I have examined and approved the above expenditures.

BY: [Signature]
TSS/Chemical [Signature]

[REDACTED]

HOSPITAL
FILE 48
A 48-18

HOSPITAL
January 1956

Balance 1 Jan. 1956
Received

\$ 11,885.29
30,000.00

Total to be accounted for

41,885.29

Expenditures

Rent - Jan. and Feb.	2,400.00
Admin. Fees	2,400.00
Telephone	79.49
Electricity	92.54
Informant Fees	200.00
Equipment*	615.18
Maintenance	43.50
Subscriptions	6.00
Travel	267.56
Misc. Expense	10.50
Office supplies	371.39
Laboratory Supplies	82.75
Reference Library	<u>25.48</u>

Total Expenditures

6,594.39

Balance

35,290.90

Total Accounted for

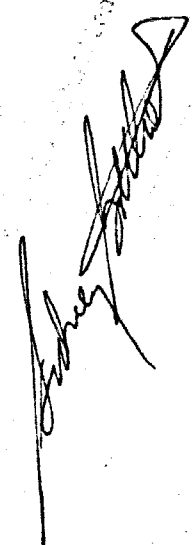
\$ 41,885.29

Equipment

1 Flash attachment for camera	10.55
2 Smith-Corona Typewriters	390.60
1 step stool	9.75
1 Filing cabinet	59.50
2 Sec. posture chairs	69.50
1 Typing table	29.15
1 lamp	6.13
2 ear sets to replace damaged ones	40.00
	<u>\$ 615.18</u>

NB

Salaries are not included in this accounting but are going to be obligated through June 30th beginning the month of February. This should run about \$50,000.00.



C374

- B

48-18

and HOSPITAL
Cumulative Expenditures
July, August & September
1955

Equipment	78.18	1,249.51
Salaries	5,487.48	22,023.91
Dues & Subscriptions	76.50	
Reference Library	22.14	3.16
Misc. Taxes	45.00	
Office Supplies	53.10	411.34
Printing & Stationery	18.03	
Grants	45,000.00	
Communications	53.24	722.90
Travel	1,414.76	1,968.92
Travel 1955 absorbed	73.90	
Legal	500.00	
Conf. Expenses	66.91	
Misc. Expense	30.50	
Taxes Withheld Paid	211.30	
Payroll Taxes	109.73	418.40
Taxes Withheld	<u>(641.90)</u>	

Total Expenditures- Society 52,589.87

Rent	3,600.00
Laboratory Supplies	146.50
Special Services (Admin. fees)	3,600.00
Interviewee Fees	525.00
Maintenance	<u>48.00</u>

Total Expenditures - Hospital 34,717.64

[Handwritten signature]

FILE 48

48-19

November 16, 1955

B [redacted] C
Attention: [redacted] Business Manager

Dear [redacted] C

Enclosed please find an [redacted] E
[redacted] in the amount of \$25,000.

C [redacted] This money is to be used to further the work of [redacted] C
[redacted] in Human Ecology.

Sincerely,

B [redacted]

C [redacted] Secretary-Treasurer

[redacted] C

Enc.

FILE 48

48-70

1 B

[REDACTED]

July 1952

Cash Received:

\$ 29,900.00

Amount to be Accounted for 29,900.00

Disbursements:

Furniture and Fixtures and Equipment
 Subscriptions and Dues
 Reference Library
 Grants
 Salaries
 Fee- [REDACTED] B
 Stationery
 Office Supplies

78.18
 76.50
 3.50
 20,000.00
 1,829.16
 5.00
 18.03
10.77

Total Disbursements 22,021.14

Taxes Withheld from Salaries

(247.79)

Advances to Employees

150.00

Petty Cash

120.00

Cash on hand

7,856.65

Total Accounted for 29,900.00

[Handwritten Signature]

[REDACTED]

August 1955

~~FILE 48~~
~~[REDACTED]~~
FILE 48-20

Cash on Hand August 1, 1955	120.00
Cash in Bank August 1, 1955	7,856.65
Cash Received	37,719.95
Advances To Employees	<u>150.00</u>

Amount to be Accounted for \$45,846.60

Expenditures:

Reference Library	4.64
Salaries	1,829.16
Communications	42.55
Travel	1,367.36
Travel 1955 Expense absorbed	73.90
Taxes and License fees	40.00
Legal and Auditing	500.00
Office Supplies and Postage	40.45
Conference Expenses	41.91
Miscellaneous Expense	30.50
Grants	25,000.00
Taxes Withheld Paid	<u>211.30</u>

Total Expenditures 29,181.77

Taxes Withheld from Salaries (247.79)

Advances to Employees 300.00

Petty Cash 174.03

Cash in Bank 16,438.59

Amount Accounted for \$45,846.60

Reddy G. [Signature]

~~[REDACTED]~~

1 B

48-20

September 1955

Cash on Hand Sept. 1, 1955	174.03
Cash in Bank Sept. 1, 1955	16,438.59
Advances to Employees	300.00
Cash Received	<u>340.50</u>

Amount to be Accounted for \$17,253.12

Expenditures:

Reference Library	14.00
Salaries	1,829.16
Communications	10.69
Travel	47.40
Taxes-Payroll	109.73
Office Supplies	1.88
Conference Expenses	<u>25.00</u>

Total Expenditures	2,037.86
Taxes Withheld from Salaries	(146.32)
Advances to Employees	300.00
Petty Cash	305.06
Cash in Bank	<u>14,756.52</u>
Amount Accounted for	<u>\$17,253.12</u>

Lesley J. Gutter

48-20

B



October 1955

Cash on Hand Oct. 1, 1955	\$	305.06
Cash in Bank Oct. 1, 1955		14,756.52
Advances to Employees		300.00
Cash Received (Special amount for a special trip)		<u>3,000.00</u>
Total to be Accounted for	\$	<u>18,361.58</u>

Expenditures

Reference Library	59.49	
Salaries	1,829.16	
Communications	3.69	
Special Services	1,000.00	
Travel	4,937.25	
Entertainment	18.30	
Payroll Taxes	36.59	
Taxes Paid	430.60	
Office Supplies and Postage	3.62	
Dues and Subscriptions	32.76	
Bank Charges	1.65	
Conference Expenses	23.62	
Miscellaneous Expense	<u>93.65</u>	8,470.38
Taxes Withheld from Salaries		(284.38)
Advances to Employees		1,000.00
Petty Cash		182.93
Cash in Bank		<u>8,992.65</u>
Total Accounted for	\$	<u>18,361.58</u>

Robert G. [Signature]



- B

48-20

[REDACTED]

November 1955

Cash on hand Nov. 1, 1955
Petty Cash
Advances to Employees
Cash Received

8,992.65
182.93
1,000.00
68,000.00

Total to be accounted for \$78,175.58

Expenditures

Salaries
Travel
Grants
Dues and Subscriptions
Communications
Conference Expense
Misc. Expense
Payroll Taxes
Reference Library
Taxes WT paid

1,829.16
199.35
33,000.00
19.50
4.55
16.05
13.18
32.57
.39
211.20

35,325.95

Taxes Withheld (211.20)

Social Sec. Taxes (65.14)

Advances to Employees 2,100.00

Petty Cash 203.85

Cash in Bank 40,822.12

Total Accounted for \$ 78,175.58

[Handwritten Signature]

[REDACTED]

FILE 48

48-20

~~_____~~
December 1955

Cash on Hand Dec. 1, 1955	40,822.12
Petty Cash	203.85
Advances to Employees	<u>2,100.00</u>

Total to be Accounted for \$43,125.97

Expenditures

Reference Library	17.75
Travel	1,799.49
Withheld Taxes paid	211.20
Office Supplies	.85
Dues & Sub.	30.00
Conference Exp.	36.40
Misc. Expense	<u>48.00</u>

Total Expenditures 2,143.69

Advances to Employees 104.76

Petty Cash 200.00

Cash on hand 40,677.52

Total Accounted for \$43,125.97

[Handwritten Signature]

~~_____~~

48-20

HOSPITAL
JULY 1955

Balance	\$ 9,263.10
Received	<u>20,000.00</u>
Total	<u>29,263.10</u>

Expenditures

Rent - Aug. and Sept. 1955	2,400.00
Equip., Fur. and Fix.	525.86
Books	3.16
Office Supplies and Misc.	184.35
Salaries	7,904.25
Payroll Taxes	158.06
Special Services	600.00
Informant Fees	200.00
Travel and Entertainment	224.74
Maintenance	10.00
Electricity	76.69
Lab. Supplies	<u>51.60</u>

Total Expenditures 12,338.71

Balance 31 July 1955 16,924.39

I have examined and approved the attached
Statement of Expenditures

Henry J. ...



HOSPITAL
August
1955

48-20

Balance 1 August 1955

\$16,924.39

Expenditures:

Salaries	\$6,948.51
Payroll taxes	136.32
Travel	105.55
Informants Fees	225.00
Maintenance	38.00
Office Supplies	4.49
Entertainment	5.26
Laboratory Supplies	<u>9.28</u>

Total Expenditures

\$7,472.41

Balance 31 August 1955

9,451.98

\$16,924.39

Handwritten signature



48-20

HOSPITAL
September
1955

Balance 1 Sept. 1954		\$ 9,451.98
Received		<u>25,000.00</u>
	Total	\$ <u>34,451.98</u>

<u>Expenditures:</u>			
Electricity	183.40		
Telephone	462.81		
Travel and Entertainment	1,633.37		
Salaries	7,171.15		
Payroll Taxes	124.02		
Laboratory Supplies	85.62		
Equipment	723.65		
Office Supplies & Misc.	222.50		
Rent	1,200.00		
Informant fees	100.00		
Admin. Services	<u>3,000.00</u>		
	Total Expenditures		14,906.52
	Balance		<u>19,545.46</u>
	Total		<u>34,451.98</u>

Handwritten signature

Date:



HOSPITAL
October 1955

48-20

Balance 1 October 1955

\$ 19,545.46

Expenditures:

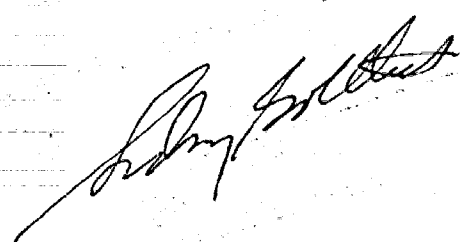
Salaries	7,155.22
Rent	1,200.00
Informant Fees	275.00
Telephone	84.05
Subscriptions and Dues	20.00
Laboratory Supplies	25.50
Reference Library	11.52
Office Equipment*	408.45
Social Security	121.38
Office Supplies and Misc.	519.43
Travel	116.15
Deposit for New Office Space	890.00

Total Expenditures 10,826.70

Balance 8,718.76

Total 19,545.46

* 1 Desk	42.50
1 Desk	73.95
1 Desk	84.75
3 Typ. Tables @ 16.95	50.85
2 Swivel posture chairs	85.00
2 floor mats	11.90
1 filing cabinet	59.50
	<u>408.45</u>



HOSPITAL
November 1955

48-20

Balance 1 November 1955
Received

8,718.76
25,000.00

Total to be Accounted for 33,718.76

Expenditures:

Salaries	8,123.20
Informant Fees	150.00
Telephone	1.93
Laboratory Supplies	61.32
Maintenance	24.00
Equipment Rental	15.45
Special Service	1,250.00
Furniture, Equip. & Fix.*	90.84
Reference Library	51.28
Travel	538.39
Social Security	126.13
Electricity	45.15
Misc. Expense	13.47
Office Supplies	<u>394.61</u>

Total Expenditures 10,835.77

Balance 22,832.99

Total 33,718.76

* 2 Desk Lamps @ 15.67 31.34
1 Filing Cabinet 59.50
90.84

* Hospital Balance shows 22,881.59. There is an error in the amount of \$48.60 which was credited incorrectly. Our balance above is the true balance

Henry J. Little



FILE 48.

48-20

HOSPITAL
December 1955

Balance 1 Dec. 1955

\$ 22,832.99

Expenditures:

Maintenance	11.06
Telephone and Electricity	263.86
Rent	1,200.00
Admin. Expense	750.00
Equipment-1 Thermistor App.	300.00
Travel	300.11
Informant Fees	125.00
Lab. Supplies	7.05
Office Supplies and Misc.	242.62
Reference Library	19.35
Salaries	7,462.91
Special payments salary	176.50
Soc. Sec.	<u>89.24</u>

Total Expenditures

10,947.70*

Balance

11,885.29

\$ 22,832.99

*Hospital shows expenditures of \$10,996.30
Difference of the \$48.60 which was credited
in error last month.

Robert G. [Signature]



FILE SUB 48.

48-20

CHART OF ACCOUNTS

NAME OF ACCOUNT

ACCOUNT #

ASSETS

Cash in Bank	101
Petty Cash Fund	105
Advances to Employees	110
Furniture and Fixtures and Equipment	120
Reserve for Depre.-Fur.,Fix., and Equip.	121
Reference Library	130
Reserve for Depre.-Ref. Library	131
Deposits	140

LIABILITIES

Accounts Payable	201
Social Security Taxes Payable	210
Withheld Income Taxes Payable	211
Excess of Income over Expenditures	250

REVENUES

Contributions	301
Other Receipts	310

EXPENSES

Salaries	401
Rent and Utilities	403
Communications	404
Special Services	405
Travel	406
Entertainment	407
Insurance	408
Taxes-Payroll	409
Taxes and Licenses - Other	410
Legal and Auditing	411
Depreciation	412
Office Supplies and Postage	413
Dues and Subscriptions	414
Printing and Stationery	415
Bank Charges	416
	417
	418
	419
Miscellaneous Expense	420
Grants	500

48-21

B

[REDACTED]

[REDACTED]

B

[REDACTED]

B

January 21, 1957

B

[REDACTED]

B

B

We have examined the balance sheet of [REDACTED] as at December 31, 1956 and the related statement of income, expenses and unexpended income for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying balance sheet and statement of income, expenses and unexpended income present fairly the financial position of [REDACTED] at December 31, 1956, and the results of its operations for the year ended December 31, 1956; in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding period.

B

B

[REDACTED]

B



B

BALANCE SHEET

As at December 31, 1956

Assets

Cash		
In bank	\$ 14,373.31	14,573.31
On hand	<u>200.00</u>	<u>425.00</u>
Air travel deposit		\$ <u>14,998.31</u>

Liabilities

Taxes payable		
Withheld from employees	\$ 412.50	1,112.30
Social security and unemployment	<u>699.80</u>	<u>13,886.01</u>
Unexpended income, Exhibit B		\$ <u>14,998.31</u>

4821

B

Exhibit B



INCOME, EXPENSES AND UNEXPENDED INCOME

For the Year ended December 31, 1956

Contributions received \$ 178,440.79

Expenses

Salaries	24,802.75	
Consultants' fees	400.00	
Legal and audit fees	400.00	
Travel	1,610.46	
Reference library	269.26	
Payroll taxes	634.58	
Conferences	607.02	
Dues and subscriptions	245.51	
Office supplies and postage	171.41	
Communications	105.95	
Furniture and equipment	186.97	
Miscellaneous	822.43	30,256.34

Grants

B
B
B

[Redacted]	153,010.00	
[Redacted]	12,500.00	
[Redacted]	8,000.00	173,510.00

Excess of expenditures over income (25,325.55)

Unexpended income, December 31, 1955 39,211.56

Unexpended income, December 31, 1956, Exhibit A \$ 13,886.01

PROPERTY TURN-IN SLIP

48-22

TO: H (ACCOUNTABLE OFFICER)	EXT. BLDG. AND ROOM NO.	PAGE 1 OF 1 PAGES VOUCHER NO.
FROM: 013-28 (7-2509-10) (ACCOUNTABLE OFFICER)	EXT. 6419 BLDG. AND ROOM NO.	TURN-IN SLIP NO.

ITEM NO.	STOCK NO.	NOMENCLATURE	UNIT	QUANTITY	REMARKS*	ACTION
1	7/7110-005-3719	Filing cabinet - cap also steel insulated 4 drawers H x 1 Drawer W - W - Combination lock - Shaw-Walker \$242.15 (Sc-2)	2	ea	Ser.	
2	7/7110-005-3718	Same as above, except Remington-Rand \$242.15 (Sc-2)	2	ea	Ser.	
		Material located at H for number 2005-23-70 Residual material for H				

* LEGEND FOR REMARKS: FWT-UNSERVICEABLE, DUE TO FAIR WEAR AND TEAR. SER-SERVICEABLE. RS-REPORT OF SURVEY.

I CERTIFY that the articles listed herein are turned in under the circumstances indicated in "REMARKS."

DATE _____ SIGNATURE (ACCOUNTABLE OFFICER) _____

The quantities shown in the "ACTION" column have been received.

DATE _____ SIGNATURE (ACCOUNTABLE OFFICER) _____

48

48-23

26 October 1956

MEMORANDUM FOR: SAFEHOUSE PROCUREMENT OFFICE

(10-50 ptrs. Eye)

ATTENTION

[REDACTED]

A

SUBJECT

General Release

Forwarded for your records is a photostatic copy of the general release of [REDACTED] on the premises formerly rented at [REDACTED]

B

B

[REDACTED]
Chief, DD/P/TSS

A

Enclosure:
As noted

Distribution:

Orig & 1 - Addressee w/att

- 1 - TSS/OC
- 1 - TSS/SRB
- 2 - TSS/CD

TSS/CD [REDACTED] (26 October 1956)

A

[REDACTED]

48-24

May 21, 1956

MEMORANDUM FOR THE RECORD

SUBJECT : The Auditing Firms which might be Used on MKULTRA Projects when Necessary

1. If, in the course of an MKULTRA project, the contractor asks us whether we prefer that he use any particular firm of accountants to audit his books, we could recommend that he make use of the services of either [redacted] or [redacted]. These two firms have offices in the principal cities in the United States, including both [redacted] and [redacted].

2. [redacted] Chief, Headquarters Division, Audit Staff, informed me that he has cleared key individuals in both of these firms. In making use of these firms, we would facilitate the audit of MKULTRA in the event that for any reason our auditor wishes to contact the CPA auditing our contractor's books.

[redacted] emphasized that this was not to be considered as a mandatory procedure and that our contractors should feel free to use any company that they wish. The only purpose in using the above mentioned firms would be if we anticipated the necessity of requiring a witting auditor going through our contractors' books.

TSS/OC: [redacted] (21 May 1956)

Distribution:
TSS/OC files - Orig.
TSS/CD - 1

48-25

COPY

B

[Redacted]

Office of the Business Manager

May 16, 1956

C
C
[Redacted]

We are now setting up a mortgage for the committed rentals on [Redacted] - C

The first month's rent has already been paid and, as far as we know at present, the rooms will be available October 1st. Therefore, we are mortgaging the rent from November 1, 1956, to June 30, 1957 (8 months @ \$890 = \$7,120).

In addition we are setting aside two months' rent (\$1,780), representing the penalty clause which we will have to pay in the even the lease is broken before June 30, 1959.

I trust this meets with your approval.

Sincerely,

[Redacted Signature] - C
Business Manager

[Redacted] - C
cc [Redacted] - C

26
10
1/8

RECEIPT

I acknowledge receipt of the following checks:

- ~~_____~~ Treasurer's Check #142738 in the amount of \$5,258.05;
- ~~_____~~ Check #DM35759, in the amount of \$15,205.00;
- ~~_____~~ Check #A545297, in the amount of \$23,120.00;
- ~~_____~~ Cashier's Check #M47291, in the amount of \$10,315.00;
- ~~_____~~ #G8330, in the amount of \$13,446.00;

all five checks payable to ~~_____~~ - B

~~_____~~

~~_____~~ B

Date 5-11-57

48-27

RECEIPT

I acknowledge receipt of the following checks:

[REDACTED] Check #142738 in the amount of \$5,258.05; ✓
 [REDACTED] Check #DM35759, in the ✓
 amount of \$15,205.00;
 [REDACTED] #A545297, in the amount ✓
 of \$23,120.00;
 [REDACTED] Cashier's Check #M47291, in the ✓
 amount of \$10,315.00;
 [REDACTED] #G8330, in the amount of ✓
 \$13,446.00;

all five checks payable to the

[REDACTED] -B

[REDACTED] -B

5 258.05
 15 205.00
 23 120.00
 10 315.00
 13 446.00

 62 344.05

Date May 11, 1936

48-27

~~48-27~~

4 MAY
1966

Invoice #5 Sub. #8

E
A — [REDACTED] RECEIVED IN THE AMOUNT OF \$5,259.05

E — [REDACTED] — A
A — [REDACTED] RECEIVED IN THE AMOUNT OF \$1,245.00

E — [REDACTED] — A
A — [REDACTED] RECEIVED IN THE AMOUNT OF \$2,120.00

E — [REDACTED] — A
A — [REDACTED] RECEIVED IN THE AMOUNT OF \$1,315.00

E — [REDACTED] — A
A — [REDACTED] RECEIVED IN THE AMOUNT OF \$1,444.00

[REDACTED] — A

48-28

14 April 1956

MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA : TSS/Budget Officer

SUBJECT : MKULTRA Subproject 48, Invoice 5
Allotment 6-2502-10-001

1. Invoice 5 for the above subproject is attached. It is requested that payment be made by five (5) cashier's checks in the following manner:

5,255.05
 \$ 7,299.00 drawn on a [redacted] E's
 \$15,205.00 drawn on a [redacted]
 \$23,120.00 drawn on a [redacted]
 \$10,315.00 drawn on a [redacted]
 \$13,446.00 drawn on a [redacted] B
 all five checks to be payable to the [redacted]

2. The checks should be forwarded to Chief, TSS/Chemical Division, through TSS/Budget Officer, no later than 1 May 1956.

3. This is a final invoice and when paid constitutes complete payment of this subproject. The five invoices aggregate \$270,479.00, and represent the total expenditure to be made under MKULTRA Subproject 48. It is requested, therefore, that the files be closed.

895-6-179-110-179

SIDNEY GOTTLIEB
Chief
TSS/Chemical Division

Attachment:
Invoice & Certifications

Distribution:
Orig & 2 - Addressee w/attachments
1 - Comptroller

TSS/CD (14 Apr 56)

CERTIFIED TRUE AND CORRECT

AUTHORIZED SIGNATURE OFFICER

[redacted]

596

48-28

INVOICE

For services

~~\$67,345.00~~
\$67,344.05

[REDACTED] - B

CERTIFICATIONS

(1) It is hereby certified that this is Invoice 5 applying to Subproject 48 of MKULTRA, that performance is satisfactory, that the services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TSS/CD, that this bill is just and correct and that payment thereof has not yet been made.

Chief, TSS/Chemical Division

Date:

(2) It is hereby certified that this invoice applies to Subproject 48 of MKULTRA which was duly approved and that the project is being carried out in accordance with the memorandum dated 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

Research Director

Date:

[REDACTED]

48-29

March 8, 1956

Memorandum to ~~_____~~ - A

General Principles Upon which These Proposals are Based

Our experience during the past two years has taught us a great deal about the problems involved in carrying out research upon humans for intelligence purposes in a university setting under the cover of an open scientific investigation. Upon initiating the present set of proposals we feel that it is pertinent to review our experience and to point out some of the general considerations upon which these proposals are based.

1. Our relationship to the company

The company levies two basic requirements upon our project.

- a. That we carry out certain investigations which are pertinent to the company and which will help them in their operations.
- b. That our staff act as their consultants in problems affecting their field of interest.

The demands of these two requirements conflict to a certain extent. If we restrict our investigations solely to topics of direct interest to the company, we shall lose some of our value as consultants; because we stand in danger of losing the insights which come from contacts in the broader fields of science, which insights are fundamental to the function of a good consultant. On the other hand, if we do not carry out some investigations of direct pertinence to the company, they have some difficulty in justifying their expenditures for our activities.

Some compromise must be made in order to meet these two requirements.

One compromise is to carry out research which has some pertinence to

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by Authority of ~~_____~~ - A
date: June 1977

C344

48-29

the company and some pertinence to medicine in general. Unfortunately, this compromise tends to defeat both purposes. A wiser compromise is that of expending part of the time of our staff upon investigative activities directly pertinent to company interests, from which the medical gain, if any, will be of secondary importance; and to carry out other investigations and activities directly connected with basic problems in the field of medicine, with the understanding that the information derived from this is perhaps of no immediate pertinence to the company except that it vastly enhances our value to them as consultants and advisers; but which will ultimately produce the type of insights upon which major advances in the company's fields of interest can be based.

2. Our relationship to the Hospital and the Medical School

The hospital and the medical school have made available to us their facilities and their sponsorship. Our role as a functioning part of the teaching and investigative staff of the institution is essential to our cover, without which it is impossible to carry on the human investigations necessary to our work. It is necessary that our staff be engaged in the activities proper to the staff of a medical school hospital. This carries with it the implied understanding that we shall spend some of our time in the care of patients and in the pursuit of information relating to the understanding of human illnesses; and that we shall make some of our information known to the scientific world in general in the form of research report and to the medical students and house staff in the form of lectures and other teaching exercises.

48-29

but also, the medical school has been cooperative in arranging for us to use space, even at the expense of displacing others who have a great need for this space, because it is the desire of the administration to cooperate with the company in working on problems of importance to them. Thus, the medical school also makes two types of demands upon our project:

- a. That we be teachers and clinicians, this carries with it an implied demand that we keep ourselves intimately acquainted with developments in our scientific fields and carry out research of pertinence to medicine.
- b. That we work on problems directly relevant to the company.

These demands levied by the medical school and hospital are essentially the same as those demanded by the company. The same sort of compromise which meets the demands of our company should also meet the dual demands of the medical center.

It is in the light of the foregoing considerations that the present proposals are being forwarded. Neither aspect of the activities of our staff and our project can be sacrificed without damaging the other aspect. Therefore, it is our suggestion that these proposals be considered as a whole, even though they are presented in the form of three separate projects.

Downgraded to: ~~CONFIDENTIAL~~

by authority of: ~~_____~~ A

date: June 1977

E2 IMPDET; CL BY ~~_____~~ A

48-29

PROPOSAL #1

General Considerations:

Our experience during the past two years has indicated that it is quite feasible to study foreign nationals under the cover of a medical-sociological study. Using this mechanism one can learn a great deal about these informants while at the same time meeting the requirements of good cover and overall security. However, these requirements for cover and security make such studies more cumbersome and laborious than a non-classified study of a similar nature, and the net yield of valuable scientific information per man hour expended is less.

In point of fact, there is relatively little medical information per se which can be obtained by the study of the personality structure etc. of large numbers of foreign nationals, in spite of the fact that it is relatively easy to make such a study appear to have a valid medical purpose. Because of the expense and difficulty which are involved in such studies, it is imperative that they be oriented to meet a direct intelligence need; for otherwise they are not worth the expenditure of time, effort and money involved.

The present proposal is being put forward because in our opinion it will serve to provide information of direct value to those concerned with carrying out intelligence operations. It should be understood that while some information of general value to science should be produced, this in itself will not be sufficient justification for carrying out a study of this nature.



48-29

Basis for this Proposal

In our opinion, one of the primary problems confronting those involved in intelligence operations is the understanding of the psychological and situational factors which cause men to defect from their own national groups and cooperate with other national groups, to provide information to representatives of foreign governments, to become agents and to carry out activities under the guidance of intelligence officers. The intelligence officer is frequently faced with the necessity of selecting from a group of foreign nationals those individuals who can be persuaded to work for him, and to understand their motivations and personality structure well enough so that their future attitudes and behavior can be predicted to some extent. He has the problem of approaching them, in a proper manner, establishing a suitable relationship with them and controlling this relationship effectively under what are often adverse and difficult circumstances.

On the basis of our conversations with representatives of the company and from information gained by the debriefing of soviet and satellite intelligence officers, we believe that neither we nor our opponents have ever made a satisfactory study of interpersonal and situational factors involved in the foregoing aspects of intelligence operations.

It is the purpose of this proposal to undertake such a study.

Methods:

This investigation will be divided into two parts, which will run separately but concurrently.

The first part of the investigation will consist of a systematic

48.29

review of the circumstances and the characteristics of people who have separated themselves from the aims and goals of their own nation or their own social group, and cooperated with representatives of other nations or other groups. To obtain this information, we shall draw upon the openly available literature pertinent to the subject. We shall also require access to pertinent classified information, and an opportunity to discuss certain topics with those having special knowledge of value to us. We shall require a realistic knowledge of the circumstances and situations in which intelligence officers operate and if possible, an opportunity to observe a typical scene of operation.

This part of the study will be carried out by a study group made up of the Director, the Executive Director, 1 Psychiatrist, 2 Psychologists, 1 Social Psychologist or Cultural Anthropologist. The members of this study group will be fully cleared and witting. It is the plan that over an extended period of time, they will make an exhaustive review of available information from whatever sources, and give intensive consideration to all of the problems, both theoretical and practical, which are pertinent to the topic under study. They will draw upon consultants from whatever fields of knowledge ^{ARE} pertinent to the understanding of the problems with which they are faced; ^{AS WELL AS} unclearable ~~and~~ clearable sources will be approached under appropriate cover where necessary.

The second part of this investigation will consist of an attempt to use some of the knowledge and insight gained by the covert study group in an actual evaluation of subjects of [REDACTED] This

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 by authority of: [REDACTED] A
 date: June 1977 [REDACTED]

second section of the investigation will be overt, and will purpoge to be a study of the relation between culture, personality, life stress and illness in a hetrogeneous group of [REDACTED] - D

[REDACTED] The informants for this study will be drawn from the [REDACTED] - D

[REDACTED] The overt reason for this study is to provide a comparison group in order to verify and extend the results of our previous study

D [REDACTED] The covert purpose of this study will be to assess each of the informants in terms of his social and cultural background, his life experience, and his total personality structure, in oder to develop methods of understanding the motivation, value systems, and probable behavior of such subjects under various circumstances. The members of the covert study group will consider each of these informants as if he were a target individual. They will attempt to evaluate what the susceptibilities of the informant are, which of his drives and motivations might be utilized as a means of subverting him and what types of interpersonal relation would be most effective in dealing with him. Having made this evaluation, consideration will be given to having one member of the group set up an interpersonal relationship with this informant, and so manage him that he changes some belief, or that he carries out some behavior which is desired. (In no case will there be any attempt to recruit these informants. No attempts to persuade or control them will have to do with their political beliefs or any other attitudes which would give away the study as having an intelligence background.)

Facilities:

The facilities to be used for this study will be the offices and

48-29

IN A BUILDING

examining rooms in our new quarters, now being constructed as a part of the hospital group. All personnel working in these quarters will be fully cleared although not all will be witting.

Budget

The breakdown of the costs for this proposal are attached to the end of this proposal.

Downloaded to: CONFIDENTIAL
by Authority of: [REDACTED]
date: June 1977

E2 IMPDET; CL BY [REDACTED]

} A

48-29

Proposal #2

General Considerations:

The study of the methods used by the Communist State Police in the arrest, detention, interrogation and indoctrination of prisoners, which was carried out during the past two years, has shown that the fundamental features of this process are these. The subject is seized and thrust into a new environment in which he is exposed to a series of pressures, both physical and psychological. The pressures of this environment produce in him pronounced changes in his mood, thought, and behavior, and in many of his bodily functions. In this setting, an interrogator sets up a relationship with the subject, and, by using information from the subject's own life experience, creates in him additional dependency, doubts and guilt feelings. The interrogator then utilizes these as well as the desire of the subject to relieve himself of the pressures of the environment in order to persuade the subject to make rationalizations, which have the effect of leading the subject to conform with the desires of the interrogator.

In order to understand these Communist police methods more fully and to develop countermeasures for dealing with them, it is necessary to carry out further experimental investigations. Ideally, these investigations should take the form of a precise reenactment of the Communist procedures using human subjects. But both humanitarian and practical considerations make it impossible to do this within the continental limits of the United States. Therefore, it becomes necessary to develop a practical method of setting up experimental situations which reproduce some of the fundamental aspects of the

48-29

Communist procedures, while at the same time staying within the bounds of the humanitarian, legal and practical considerations involved.

Such an investigation can be set up in a medical school, and can be made to yield valuable information, provided it is oriented toward obtaining legitimate answers to medical problems of current interest. Many diseases which occur in men arise out of disturbances in their relationship to their total environment. Such persons come as patients to a hospital. The fundamental problem facing the physician is that of developing in these patients a new relationship to their environment, and new patterns of attitudes and behavior. He can do this by temporarily placing them in an entirely new environmental situation, and then setting up an interpersonal relationship with them which he manipulates by using information from their own life experiences and reactive patterns in order to create within them new attitudes and behavior. Fundamentally, the problem faced by the physician is quite similar to that faced by the Communist interrogator. The information devised from the manipulation of the relationship between the patients, his environment, and his physician, can be made to provide an increased understanding of the methods used by the Communist State Police.

The experiments of [REDACTED] and others have shown that by placing subjects in a highly structured life situation, involving isolation and the deprivation of opportunities for receiving meaningful patterns of sensory stimulation from the outside world, these subjects develop profound changes in mentation and mood within a space of relatively few hours. The effects of such a situation upon the subject are in many ways similar to those produced by the Communist procedures. There is

48-29

an impairment of mental functions, and increased receptiveness to suggestion. There is a valid medical reason for reproducing, and further investigating the effects of the procedures similar to the ~~the~~ procedures, upon certain categories of patients who require relief from pressing complaints; for there is good reason to believe that placing such patients in a situation of this nature may relieve some of their symptomatic manifestations, and make them more receptive to the suggestions of a psychotherapist. Thus, there is a rational, humanitarian and practical opportunity to carry out investigations which will provide information of fundamental value to medicine, and which should also provide basic knowledge of ultimate fundamental value to those engaged in intelligence operations.

Basis for this Proposal

We have available in our clinic many patients with the syndrome of migraine headache. The symptoms of this illness are the result of cyclic and recurrent changes of some of the blood vessels of the head. This illness is not associated with any irreversible damage to the body, and those who suffer from it are otherwise mentally and physically intact. The manifestations of the illness appear to be the result of persistent patterns of behavior arising out of the attitudes and value system of the patient. It is often extremely difficult to produce any change in the attitudes and behavior of migraine patients, in spite of the fact that their symptoms may be so severe that they are willing to go to any ends to seek relief. One of the difficulties in treating such patients has been that of precipitating them into a new environmental situation which will break up their reaction patterns, and provide

48-29

the physician with leverage for inducing them to develop new patterns. There is good reason to believe that introducing such patients into an environmental situation similar to that set up by [REDACTED] and his associates might produce profound, and potentially beneficial, changes in them. C

Methods:

During the past two years, we have developed a series of testing procedures involving the use of written and oral psychological tests, performance tests such as those in the Halstead battery, and conditioned reflex procedures. These have been standardized on a variety of subjects, both those that are intact and those having known amounts of brain damage. We now believe that this battery of tests can be used to provide reproducible and quantified measurement of certain aspects of brain function. They can be used to estimate the degree of impairment of brain function which is produced by various types of procedures.

It is our plan to establish an experimental unit in which situations utilized by [REDACTED] can be produced. For experimental subjects, we shall use otherwise intact patients having the syndrome of migraine headache. Each of these patients will be evaluated by medical and psychiatric examination, and a battery of psychological tests. After evaluation, he will be exposed to the experimental situation. The symptomatic considerations of this situation upon him and his illness will be observed. At the same time, the effect of this situation on his brain function will be observed by exposing him to our test battery before and immediately after the procedure. Measures of suggestibility will be devised, and an attempt will be made to evaluate

48-29

the effects of this procedure upon suggestibility. Likewise, the susceptibility of individuals to this procedure will be evaluated by comparing their prior performance on psychological tests with their reaction to the procedure. Subjects who are carried through the procedure to the point where they become increasingly suggestible, and show an increased desire to talk and to escape from the procedure, will be introduced into interview situations in which the interviewer will utilize material from their own past experience in order to create psychological reactions within them. The effects of these reactions will be observed. Likewise, the effect of introducing into the experimental situation additional threatening stimuli from their life experience will be evaluated.

In addition to making measurements upon changes of brain function produced by this procedure, we shall also make measurements upon changes occurring in other organ systems. Initially, we plan to consider certain changes in internal fluid balance and renal function which are pertinent to headache, and which are also pertinent to the Communist detention and interrogation procedure because they play a part in the circulatory disturbances which occur during the course of these procedures.

Facilities:

These experiments will take place in the laboratories of the hospital itself.

Budget:

The breakdown of the costs for this proposal are attached to the end of this proposal.

48-29

Proposal #1

General Considerations:

Many of the insights and a good deal of the practical information which was brought to bear upon our studies of Communist indoctrination and interrogation procedures and our investigations upon the effects of psychochemicals and hypnosis during the past two years were derived from our past and present studies of brain function and of human adaptations to adverse life situations. The procedures, equipment and staff used in these studies will be an integral part of the other two projects. Furthermore, they are a fundamental aspect of our activities in relationship to the hospital and medical school.

Methods:

This investigation will continue along the same lines as those of the past two years, using the same equipment and personnel, and using as subjects for investigation intact persons, persons with various diseases, and persons with certain forms of brain damage. As a part of this aspect of the project, we shall continue to devise new testing methods, including methods of testing suggestibility. We shall also utilize the mechanism of this project for evaluating the effects of new drugs, psychochemicals, hypnosis and various physical situations, when the need for such investigation arises.

Downgraded to: ~~CONFIDENTIAL~~
by authority of:
date: June 1977

CONFIDENTIAL - CL BY

48-29

Complete Budget - 1956-57

~~_____~~ B

General Administrative

54,500.00

Proposal #1

58,596.00

Proposal #2

71,100.00

Proposal #3

53,600.00

32,900.00

Total Budget

\$ 270,696.00

~~_____~~

48-29

-B

Cost Breakdown for [REDACTED]

Salaries

Director
Exec. Director
Sec.-Treasurer

9,000.00
11,000.00
6,000.00

Total Salaries

26,000.00

Office Equipment and Supplies

1,500.00

Travel (Special-covert)

5,000.00

Contingency Fund

5,000.00

Special Projects:

Conferences
Special Consultants
Field trips

17,000.00

Total [REDACTED]

\$ 54,500.00

B

48-29

Cost Breakdown for General Administrative

Salaries

Secretary	4,500.00
2 typist @ 3,000	6,000.00
Research worker	<u>2,000.00</u>

Total Salaries 12,500.00

Office Equipment and Supplies 6,300.00

Travel (Meetings and Local Travel) 500.00

Office space and Maintenance 18,296.00

Administrative Fee - 8% 21,000.00

Total Breakdown for Gen. Admin. \$ 58,596.00

21,000 / 1,200,000



48-29

Cost Breakdown on Proposal #1

Salaries

Director	-
Exec. Director	-
Psychologist	-
Psychologist	9,000.00
Psychiatrist	5,000.00
Social Psychologist or Cultural Anthropologist	8,000.00
Secretary	-
Psychiatrist	4,000.00
Psychiatrist	2,000.00
Psychologist	6,000.00
Physician	5,000.00
Physician	-
Informant Contact Man	6,000.00
Secretary	3,600.00
3 typist @ 3,000	<u>9,000.00</u>

Total Salaries

57,600.00

Technical Equipment, Office Equip. and Supplies

5,000.00

Informant Fees and Travel

5,000.00

Travel Meetings and local travel

3,500.00

Consultants (in Budget) **B**

-

Facility (in Gen. Admin. Budget)

-

Total Cost Proposal #1 \$ 71,100.00



48-29

Cost Breakdown Proposal #2

Salaries

Director	-
Exec. Director	-
Physician	8,000.00
Psychiatrist	-
Medical Fellow	4,000.00
Physical Psychologist	8,000.00
Neurologist	-
Neurologist	-
Psychologist	9,600.00
Laboratory Technician	3,000.00
Biochemist	6,000.00
Typist	3,000.00

Total Salaries 41,600.00

Technical Equipment, Office Equipment and Supplies 10,000.00

Travel 2,000.00

Total Cost Proposal #2 \$ 53,600.00

48-29

Cost Breakdown Proposal #3

Salaries

Director	-
Neurologist	4,000.00
Neurologist	4,000.00
Neurologist	6,000.00
Lab. Technician	3,200.00
Psychologist	-
Physical Psychologist	-
Secretary	3,200.00
Typist	3,000.00

Total Salaries

23,400.00

Technical Equipment, Office Equipment and Supplies

7,500.00

Travel

2,000.00

Total Cost Proposal #3

\$ 32,900.00



FILE 48

48-30

RECEIPT

I hereby acknowledge receipt of the following checks:

Cashier's check drawn on the [redacted] #UM15140, in the amount of \$5,500.00; Cashier's check #445900, drawn on the [redacted] in the amount of \$10,900.00; Treasurers check #60694, drawn on the [redacted] in the amount of \$8,400.00; Cashier's check #UM15128, drawn on the [redacted] in the amount of \$15,615.00, all four checks payable to the [redacted]

[redacted]

Date Feb 16 1956

RECEIPT

I hereby acknowledge receipt of the following checks:

Cashier's check drawn on the [redacted] #UM15140, in the amount of \$5,500.00; Cashier's check #445900, drawn on the [redacted] in the amount of \$10,900.00; Treasurers check #60694, drawn on the [redacted] in the amount of \$8,400.00; Cashier's check #UM15128, drawn on the [redacted] in the amount of \$15,615.00, all four checks payable to the [redacted]

[redacted]

Date 2/16/56

48-31

48

RECEIPT

I hereby acknowledge receipt of [REDACTED]
Check #755024 dated 6 Feb 56, in the amount of \$3,100.00, payable
to the [REDACTED]

E

B

A

[REDACTED]

Date Feb 15 1956

48-32

25 January 1956

INVOICE

For services

\$75,515.00

[REDACTED]

B

CERTIFICATIONS

(1) It is hereby certified that this is Invoice #4 applying to Subproject 48 of MCOLTRA, that performance is satisfactory, that the services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TSS/CD, that this bill is just and correct and that payment thereof has not yet been made.

Chief, TSS/Chemical Division

Date:

(2) It is hereby certified that this invoice applies to Subproject 48 of MCOLTRA which was duly approved and that the project is being carried out in accordance with the memorandum dated 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

Research Director

Date:

[REDACTED]

1E

48-33

[REDACTED]

RECEIVES. THE AMOUNT OF \$10,900.00

OVER PRINT

A [REDACTED]

OVER PRINT

RECEIVES. THE AMOUNT OF \$2,400.00

OVER PRINT

A [REDACTED]

RECEIVES. THE AMOUNT OF \$1,515.00

OVER PRINT

A [REDACTED]

RECEIVES. THE AMOUNT OF \$5,500.00

A [REDACTED]

RECEIVES. THE AMOUNT OF \$3,510.00

A [REDACTED]

OVER PRINT

[REDACTED]

7 November 1955

2/8-34

MEMORANDUM FOR: CONTROLLER
ATTENTION : Finance Division
SUBJECT : NEUTRA Subproject 43

Under the authority granted in the memorandum dated 13 April 1953, from the DCI to the DO/A, and the extension of this authority in subsequent memoranda, Subproject 43 was previously approved. Under the same authority an additional sum of \$140,479.00 has been authorized to cover the subproject's expenses (thereby bringing to a total of \$240,479.00 funds obligated during FY 56) to be charged to Allotment C-2502-10-001.

SIDNEY GOTTLIEB
Chief
TSS/Chemical Division

APPROVED FOR
OBLIGATION OF FUNDS:


 - A
Research Director

Date:

Distribution:

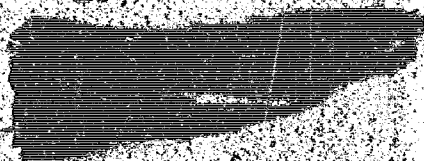
Orig & 2 - Addressees

- 1 - TSS/OC
- 1 - TSS/FASB
- 1 - TSS/SRB
- 2 - TSS/CD

TSS/ (7 November 1955)

A





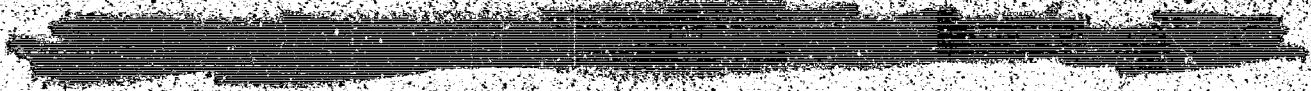
A

FILE 48

48-38

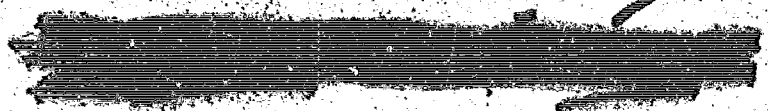


B



Examination for the period from May 25 to December 31, 1955

B



48-35

B

[REDACTED]

B

B

B

June 6, 1956

B

[REDACTED]

We have examined the balance sheet of [REDACTED] B
 [REDACTED] as at December 31,
 1955 and the related statement of income and unexpended income
 for the period from May 25 to December 31, 1955. Our examination
 was made in accordance with generally accepted auditing standards,
 and accordingly included such tests of the accounting records and
 such other auditing procedures as we considered necessary in the
 circumstances.

In our opinion, the accompanying balance sheet and
 statement of income for period and unexpended income present fairly
 the financial position of [REDACTED] B
 [REDACTED] December 31, 1955, and the results of its
 operations for the period from the date of incorporation, May 25,
 1955, to December 31, 1955, in conformity with generally accepted
 accounting principles applied on a consistent basis.

[REDACTED]

B

B



BALANCE SHEET

As at December 31, 1955

Assets

Cash		
In bank	\$ 40,677.52	
On hand	200.00	40,877.52
Advances to employees		104.76
Air travel deposit		425.00
		<u>\$ 41,407.28</u>

Liabilities

Accrued expenses		
Salaries	\$ 1,829.16	
Social security taxes	366.56	2,195.72
Unexpended income, Exhibit B		39,211.56
		<u>\$ 41,407.28</u>

418-35

Exhibit B

B



INCOME FOR PERIOD AND UNEXPENDED INCOME

For the Period from May 25 to December 31, 1955

Contributions received \$ 145,270.12

Expenses		
Salaries	10,974.96	
Consultants' fees	2,519.00	
Legal fees	500.00	
Travel	10,541.85	
Reference library	470.06	
Payroll taxes	407.13	
Conferences	142.98	
Dues and subscriptions	161.80	
Office supplies and postage	57.57	
Communications	61.48	
Furniture and equipment	1,952.77	
Miscellaneous	<u>268.96</u>	28,058.56

Grants

	70,000.00		
	<u>8,000.00</u>	<u>78,000.00</u>	<u>106,058.56</u>

Net income for period, and unexpended income, Exhibit A \$ 39,211.56

B
B

418

48-35

General Budget

This budget is divided into three general headings each covering a project.

The studies of brain function and the effects of various drugs and procedures upon brain function is a continuing project which is primarily under [redacted] direction.

The completion of the study of the [redacted] and the new project on the study of Defection will be under my direction. However, it should be understood that both of us actually participate to some extent in all of the projects.

The difference in the salary allocated for the two of us is primarily based upon the fact that much more of my time is spent in the administration of all of the projects.

D [redacted] Project

The compilation of the fundamental data from the [redacted] study has been completed. With the completion of the interviewing, it has been possible to cut down materially upon the staff assigned to this project. The following members of the staff will be separated from our payroll on July 1st:

C [redacted]

The material assembled in the course of this study is quite extensive. When properly analyzed, it promises to provide us with much valuable information. This analysis, however, will take at least 6 months and some parts will probably have to continue for the entire year. In the initial analysis of these data, it will be necessary to have the participation of 1 psychiatrist, 1 psychologist, 1 physician, 2 research assistants as well as typists. It will also be necessary

WARNING NOTICE
SENSITIVE INTELLIGENCE

48-35

to have the services of a statistician.

For the purpose of analyzing these data and preparing the necessary reports, we are assigning members of our staff to continue with this project in the following categories:

C3

[REDACTED]	Director
[REDACTED]	Part time
[REDACTED]	Part time
[REDACTED]	Part time
[REDACTED]	Part time
[REDACTED]	Part time
[REDACTED]	Full time
[REDACTED]	Full time

Part time	1 year
Part time	6 months
Part time	6 months
Part time	6 months
Part time	6 months
Part time	1 year
Full time	1 year
Full time	1 year

Time of 1 1/2 typist

Supplies will be required for this work.

It is to be emphasized that this analysis of the data and preparation of reports is essential to our realizing our investment on this project. The expense of this analysis is only a small proportion of the original cost of gathering the information.

Study of Defection

It is estimated that the study of defection will get under way in the Fall after the completion of the major part of the work in reviewing the data from the [REDACTED] project.

Some of the personnel in this project will be new. Specifically, it will be necessary to have a staff member who is competent in the fields of history, political science and the social sciences, as well as a replacement for [REDACTED]

The salaries budgeted for this new project is drawn up on the basis of spending only 2/3rd of the annual salaries of the staff during the forthcoming year.

WARNING NOTICE
SENSITIVE INTELLIGENCE
SOURCES AND METHODS INVOLVED

48-35

Brain Study Project

This is a continuing project. The only new staff member assigned is a psychologist assistant who will carry on psychological testing in this project under the direction of [REDACTED] thereby, freeing [REDACTED] so that he can participate in the other two projects.

cc-8/

10
10/10/57

Proposed Budget
1956 - 1957

10/10/57

	<u>Project</u>	<u>Defection Study</u>	<u>Brain Study</u>	<u>Total</u>
Payroll	15,575.00	39,150.00	45,070.00	99,795.00
Retirement	778.75	1,957.50	2,253.50	4,989.75
Social Security	311.50	604.00	681.40	1,596.90
Statistical Services	800.00			800.00
Supplies	1,200.00	800.00	1,000.00	3,000.00
Technical Equip. & Supp.			? 13,500.00	13,500.00
Office Fur. & Equip.		1,245.00		1,245.00
Travel & Entertainment		4,000.00	? 2,500.00	6,500.00
Reference Library		100.00	100.00	200.00
Telephone	-100.00	300.00	200.00	600.00
Consultant Fees		1,000.00		1,000.00
Maintenance		1,200.00		1,200.00
Conference Expenses		500.00		500.00
Electricity		600.00		600.00
Miscellaneous Exp.	100.00	100.00	100.00	300.00
Sub Total	<u>18,865.25</u>	<u>51,556.50</u>	<u>65,404.90</u>	<u>135,826.65</u>
8% Overhead	1,509.22	4,124.52	5,232.39	10,866.13
8% Overhead on Rent (\$11,570.00)		925.60		925.60
Grand Total	<u>20,374.47</u>	<u>56,606.62</u>	<u>70,637.29</u>	<u>147,618.38</u>

48-35

SALARY SCHEDULE

Brain Study

c's } [Redacted]
 [Redacted]
 [Redacted]
 [Redacted]

Director- Special Consultant

(1/2)

9,000.00
 4,500.00
 7,500.00
 6,000.00
 2,950.00
 5,000.00
 4,000.00
 3,120.00
 3,000.00

Psychological Assistant

45,070.00

D } [Redacted]
 Defection Studies

D } [Redacted]
 c's } [Redacted]

Dir. and Consultant \$11,000.00
 Psychologist (1/2) 4,500.00
 Secretary 4,250.00

L } [Redacted]
 [Redacted]
 [Redacted]

C } Defection
 Dr. [Redacted] Physician 5,500.00
 Historian 4,700.00
 [Redacted] typist 2,200.00
 Psychiatrist 3,500.00
 Typists 3,500.00

c's } [Redacted]
 [Redacted]
 [Redacted]

1,900.00
 2,000.00
 450.00
~~3,600.00~~
 3,400.00
 3,100.00
 2,125.00
15,575.00

39,150.00

C } [Redacted]
 [Redacted]

9,850.00

19,250
 1,850
 2,500
 2,500

48-35

~~_____~~ - B
Budget

The following must be considered in the ~~_____~~ budget:

Salaries

_____ Sec.-Treas.	5,750.00	
Exec. Sec.	15,000.00	
	<u>300.00</u>	21,165.00
		11,570.00
Rent		700.00
_____ Elec. and telephone		1,500.00
Fur. and Fix.		1,000.00
Conference Expenses		5,000.00
Travel and Entertainment		<u>500.00</u>
Office Supplies and Misc.		41,435.00

Legal & Auditing

600.00

FILE SUB 48

48-35

RECEIPT

I hereby acknowledge receipt of the following:

Cashier's Check in the amount of \$38,000.00, drawn on the [REDACTED] UMI4308, [REDACTED] - E

Treasurer's Check T51603 in the amount of \$22,000.00 drawn on the [REDACTED] - E

both checks payable to the [REDACTED] - B

[REDACTED] - C

Date: [REDACTED]

RECEIPT

Receipt is hereby acknowledge of Check #197120, in the amount of \$37,719.95,

drawn on the [REDACTED] dated [REDACTED] - E

18 August 1955, payable to the [REDACTED] - B

[REDACTED]

[REDACTED] - C

Date: Aug 19 1955

48-36

12 October 1955

MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA: TSS/Budget Officer

SUBJECT: MOLERA Subproject 48, Invoice #3
Allotment 5-2502-10-001 and 6-2502-10-001.

1. Invoice #3 covering the above subproject is attached. Other invoices will follow later. It is requested that payment be made by cashier's checks as follows:

One check for \$38,000.00, drawn on [redacted] and a second check in the amount of \$22,000.00, drawn on [redacted] both payable to the [redacted]

2. Both checks should be forwarded to Chief, TSS/Chemical Division, through TSS/Budget Officer, no later than 25 October 1955.

SIDNEY COOTNER
Chief
TSS/Chemical Division

Attachments:
Invoice & Certifications

Distribution:
Orig. & 2 - Addressee
1 - Comptroller
1 - TSS/FASB
2 - TSS/CD

TSS/CD (11 October 1955)

1 CERTIFIED THAT THIS IS AN APPROVED
EXPENDITURE FOR THE AMOUNT OF \$22,000.00
6-2502-10-001

AMOUNT OF \$22,000.00
11-1-1955

A
E
A
A
A

48-36

12 October 1955

INVOICE

For services

\$60,000.00

[Redacted] - B

CERTIFICATIONS

(1) It is hereby certified that this is Invoice #3 applying to Subproject 48 of MKULTRA, that performance is satisfactory, that the services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TSS/CD, that this bill is just and correct and that payment thereof has not yet been made.

Chief, TSS/Chemical Division

Date:

(2) It is hereby certified that this invoice applies to Subproject 48 under MKULTRA which was duly approved and that the project is being carried out in accordance with the memorandum dated 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

Research Director

Date:

[Redacted]

48-37

[REDACTED]

17 August 1955

MEMORANDUM FOR: CHIEF, FINANCE DIVISION
 VIA : TSS/Budget Officer
 SUBJECT : Subproject 48 MKULTRA, Invoice 2
 Allotment 5-2502-10-001

Invoice No. 2 for Subproject 48 of Project MKULTRA is
 attached. Other invoices will follow later. It is requested
 that payment be made by cashier's check drawn on [REDACTED]

[REDACTED] the amount of \$37,719.93, payable to the [REDACTED] - 6
 [REDACTED] B

The check
 should be sent to Chief, TSS/CD through TSS/Budget Officer by
 Thursday, 18 August 1955.

SIDNEY GOTTLIEB
 Chief
 TSS/Chemical Division

Attachments:
 Invoice & Certifications

Distribution:
 Orig & 2 - C/Finance Division
 1 - Comptroller
 1 - TSS/FASB
 1 - TSS/SRB
 2 - TSS/CD

[REDACTED] 17 August 1955

1
A

[REDACTED]

48-37

INVOICE NO 2

17 Aug 55

For services.....\$37,719.95

[REDACTED]

B

CERTIFICATIONS

(1) It is hereby certified that this is Invoice No. 2 applying to Subproject 48 of MKULTRA, that performance is satisfactory, that the services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TSS/CD, that this bill is just and correct and that payment thereof has not yet been made.

Date:

SIDNEY GOTTLIEB
Chief, TSS/CD

(2) It is hereby certified that this invoice applies to Subproject 48 under MKULTRA which was duly approved and that the project is being carried out in accordance with the memorandum dated 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

Date:

Research Director

[REDACTED]

48-38

17 August 1955

MEMORANDUM FOR: CONTROLLER

ATTENTION : Finance Division

SUBJECT : MULTRA Subproject 43

Under the authority granted in the memorandum dated 13 April 1953, from the DCI to the DE/1, and the extension of this authority in subsequent memoranda, Subproject 43 was previously approved. Under the same authority an additional sum of \$100,000.00 has been authorized to cover the subproject's expenses (thereby bringing to a total of \$100,000.00 funds obligated during FY 56) to be charged to Allotment 6-2502-10-001.

SIDNEY GOTTLIEB
Chief
TSS/Chemical Division

APPROVED FOR
OBLIGATION OF FUNDS:

Research Director

Date:

Distribution:

Orig & 2 - Addressee

- 1 - TSS/OC
- 1 - TSS/FASB
- 1 - TSS/SRB
- 2 - TSS/CD

17 August 1955

A

48-39

27 July 1955

MEMORANDUM FOR: THE CONTROLLER
ATTENTION : Finance Division
SUBJECT : NEULTRA, Subproject 48

Under the authority granted in the memorandum dated 13 April 1953 from the DCI to the DO/A, and the extension of this authority in subsequent memoranda, an additional \$37,672.00 of the over-all NEULTRA funds has been obligated to cover the subproject's expenses.

CANCELED

SIDNEY GOTTLIEB
Chief
TSS/Chemical Division

APPROVED FOR
OBLIGATION OF FUNDS:

Research Director

Date:

Distribution:
Orig & 2 - Addressee

- 1 - TSS/OC
- 1 - TSS/FASB
- 1 - TSS/SRB
- 2 - TSS/CD

200 IA

[Redacted]

48-40

[REDACTED]

10 June 1955

MEMORANDUM FOR: DEPUTY DIRECTOR (SUPPORT)
DEPUTY DIRECTOR (PLANS)

SUBJECT: H Project [REDACTED] - H

1. As of 30 June 1955 this office will have eliminated those phases of financial and administrative activities which categorized [REDACTED] as a project subject to Section 9.4 of the Confidential Funds Regulations. After 30 June 1955 TSS will operate [REDACTED] in a manner consistent with other similar research projects undertaken by it.

2. Permission is requested, therefore, to change the classification of Project [REDACTED] from that of a CIA special project to that of a research activity of TSS, and further, it is recommended that the Administrative Plan be terminated as of 30 June 1955.

[REDACTED] - A
Chief, TSS

APPROVAL:

CONCUR:

GSA/DDS

[REDACTED] (Working Committee)

DD/S

[REDACTED] (Working Committee)

DD/S Representative (Working Committee)

Executive Secretary, Working Committee

Distribution

Addressee - Orig. 81

- 1 ea to [REDACTED] (DD/S)
- 1 - C/TSS
- 2 - TSS/CD
- 1 - TSS/SRB

[REDACTED]

FILE 48

FILE INV. #1

June 24, 1955

Received the sum of \$29,900.00.

[REDACTED] -C

1h-8h

48-47

[REDACTED]

9 June 1955

MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA : TSS/Budget Officer

SUBJECT : Project MULLIRA, Subproject No. 48
Invoice #1, Allotment 5-2502-10-001.

Invoice No. 1 for Subproject 48 of Project MULLIRA is attached. Other invoices will follow later. It is requested that payment be made by cashier's check drawn on a [REDACTED] in the amount of \$29,900.00, payable to the [REDACTED]. The check should be sent to Chief, TSS/CD through TSS/Budget Officer by Friday, 17 June 1955.

SIDNEY COTTLES
Chief
TSS/Chemical Division

Attachments:
Invoice & Certifications

Distributions:
Orig & 2 - Addressee
1 - Comptroller
1 - TSS/FASB
1 - TSS/CD
1 - Chrono

[REDACTED]

48-43



3 May 1955

MEMORANDUM FOR: CONTROLLER

ATTENTION: Finance Division

SUBJECT: Project NEULTRA, Subproject 48

Under the authority granted in the memorandum dated 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda, Subproject 48 has been approved, and \$30,000 of the over-all Project NEULTRA funds have been obligated to cover the subproject's expenses and should be charged to Allotment 5-2902-10-001.

SIDNEY GOTTLIEB
 Chief, TSS/Chemical Division

APPROVED FOR OBLIGATION
 OF FUNDS:

Research Director

Date:

Distribution:
 Addressees - Orig. & 2

- TSS/CC - 1
- TSS/FASB - 1
- TSS/SRB - 1
- TSS/CD - 2



48-44



PROPOSED BUDGETS

Fiscal Year 1955-56

Summary

B



Budget	\$ 84,295.00
General Administrative	54,059.00
Project #1	47,950.00
Project #2	<u>84,175.00</u>
Total Budget Request	<u>\$ 270,479.00</u>



48-44

PROPOSED BUDGET

Fiscal Year 1955-1956

Society Budget

Administrative

Salaries

Director (1/4 time)	\$ 9,000.00	
Executive Director (3/4 time)	10,000.00	
Administrative Assistant	5,185.00	
Clerk Typist	<u>3,000.00</u>	\$ 27,185.00

Office Equipment and Supplies

Equipment	410.00	
Supplies	<u>300.00</u>	710.00

Travel

Recruitment, Official Conferences and consultations (mostly [redacted] trips)	1,800.00	1,800.00
--	----------	----------

Contingency Fund

10,000.00

Office Space and Expense

Rent and Maintenance	6,000.00	
Telephone	<u>600.00</u>	6,600.00

Special Projects

To provide mechanisms to assess present, available information and personnel in the various fields of interest of the [redacted] concept.

1. Conferences - 4 annually (@ 7,000.00 ea.) Approx. 20 participants \$28,000.00
2. Special consultants 5,000.00
3. Field Trips 5,000.00 38,000.00

Total [redacted] Budget \$34,295.00

B

48-44

PROPOSED BUDGET

Fiscal Year 1955-1956

General Administrative for all

<u>Salaries</u>		
Secretary	\$ 3,800.00	\$ 3,800.00
<u>Office Equipment and Supplies</u>		
Equipment	300.00	
Subscriptions, etc.	100.00	
Stationery & Supplies	500.00	900.00
<u>Travel</u>		
Recruitment, meetings and local travel (directly related to program)	3,160.00	3,160.00
<u>Office Space and Maintenance</u>		
Rent	14,400.00	
Exterminator	96.00	
Gas and electricity	720.00	
Telephone	1,800.00	
Household supplies	300.00	
Cleaning man	1,092.00	18,408.00
Administrative Fee	8%	13,791.00
<u>General Clerical Staff</u>		
4 Clerk-typists @ 3,000.00	12,000.00	
Equipment and Supplies	2,000.00	14,000.00
Total General Administrative		\$ <u>54,059.00</u>

48-44

PROPOSED BUDGET

Fiscal Year 1955-1956

Project #1

Basic Studies on Human Brain Functions

Salaries

2 Neurologists @ \$5,000 (1 full-time or 2 half-time)	\$ 10,000.00	
1 Neurologist (half-time)	4,000.00	
1 Neurological Assistant (full-time)	5,000.00	
1 Psychologist (half-time)	4,000.00	
1 Physiologist-Psychologist (full-time)	6,500.00	
3 Technicians @ \$2,700	8,100.00	
1 Clerk typist	2,750.00	\$ 40,350.00

Technical Equipment and Supplies

Equipment	\$ 4,000.00	
Supplies	1,500.00	5,500.00

Office Equipment and Supplies

Equipment	250.00	
Supplies	250.00	500.00

Travel

Meetings	1,600.00	1,600.00
----------	----------	----------

Laboratory Space and Maintenance

furnished

-0-

Total Budget Project #1

\$ 47,950.00

H

48-44

PROPOSED BUDGET
Fiscal Year 1955-56

Project #2

Factors Affecting Behavior, Attitudes and Motivation of
The [redacted] to be studied in the coming fiscal year [redacted]

Salaries

1 Anthropologist (full-time)	\$ 6,500.00	
1 Anthropological Asst. (full or 1/2-2/3)	3,500.00	
1 Linguistic Asst. (full-time)	3,000.00	
1 Admin. Asst. (For. National)		
1 Secretary (full)	3,300.00	
1 Psychologist (full-time)	9,600.00	
1 Psychologist Asst. (Fellow)(full-time)	4,000.00	
1 Secretary (full-time)	3,500.00	
2 Psychiatrists @ \$6,000 (half-time)	12,000.00	
1 Physician (full-time)	8,000.00	
1 Physician (Fellow)	4,000.00	\$ 62,200.00

Office Equipment and Supplies

Equipment	\$ 2,050.00	
Stationery and Supplies	2,500.00	
Books	1,000.00	
Psycho. tests, maps, misc.	1,500.00	\$ 7,050.00

Informants (125 @ \$25) 3,125.00 3,125.00

Special Candidates 6,000.00 6,000.00

Travel
Meetings and local travel - meetings, etc. 5,800.00 5,800.00

Office Space and Maintenance [redacted] furnished -0-

Total Budget Project #2 \$ 84,175.00

1
H

48-45

ADDENDUM FOR THE RECORD, SUBPROJECT 48

The purpose of the Addendum is to set forth the mutual administrative responsibilities of the [redacted] the sponsor. Therefore, it is mutually agreed that, [redacted] - B

B A. Funds shall be made available for the operation of the [redacted] on the basis of an annual itemized operating budget prepared by the [redacted] with the advice and guidance of the sponsor. This budget shall set forth, but not necessarily be limited to, the following: - B

- (a) Total compensation of personnel;
- (b) Equipment cost (scheduled, if possible);
- (c) Travel and per diem expenses;
- (d) Operating expenses;
- (e) Contingency fund; and
- (f) With reference to total compensation of personnel, the

B [redacted] shall submit a manning table with the budget showing the positions to be filled and the salaries applicable thereto. - B

B. Funds shall be advanced to the [redacted] in a manner deemed appropriate by the sponsor. - B

C. The [redacted] shall agree that funds advanced by the sponsor shall be expended only for purposes as designated by the sponsor. - B

D. An authorized [redacted] official shall give a signed true-name receipt to the sponsor for each advance of funds. - B

E. The [redacted] shall agree to keep books and records in a form and manner as designed and/or approved by the sponsor, and to submit monthly summary financial statements in a form designed and/or approved by the sponsor. - B

F. The [redacted] shall submit to the sponsor an annual audit of their books by a Certified Public Accountant. In addition, the sponsor shall reserve the right to audit and examine the books and records at any time. - B

G. The [redacted] shall agree not to change their corporate form of organization, nor to amend their charter or bylaws without first receiving the concurrence of the sponsor. - B

H. Title to all fixed assets (equipment, technical equipment, furniture, fixtures, etc.) purchased with the sponsor's funds shall remain with the sponsor. Upon completion of the program the sponsor will instruct the investigator as to the method and mode of disposal. - B

I. Expense policies of the [redacted] shall be those determined and/or approved by the sponsor, and if it is decided to terminate the [redacted]

[redacted]

48-45

relationship, the [redacted] agrees to return to the sponsor all or any requested unexpended portion of the funds provided by the sponsor for support of the [redacted] as well as other fixed or tangible assets thereof which may have been purchased with the sponsor's funds.

J. The [redacted] shall agree to obtain wherever possible, documentation for expenditures and to retain such documentation in a manner suitable to the sponsor.

K. All personnel of the [redacted] witting of U. S. Government interest shall sign Secrecy Agreements and/or Memorandums of Understanding.

[redacted]

Date:

[redacted]

Downgraded to: ~~CONFIDENTIAL~~
by authority of: ~~_____~~
date: June 1977

48-46

E2 IMPDET; CL BY ~~_____~~

DRAFT

3 May 1955

MEMORANDUM FOR THE RECORD

SUBJECT: Project MKULTRA, Subproject 48

1. Attached is a proposal from ~~_____~~ and ~~_____~~ setting forth their research program. It is a continuation and expansion of the research activities that have been carried on during the past twelve months as a part of Project ~~_____~~ - H

2. It is planned to allow Project ~~_____~~ to expire on 30 June 1955. H

3. One of the objectives of Subproject 48 will be to acquire those assets of ~~_____~~ which are considered to be of value. H

4. The total cost for this investigation will not exceed \$270,479.00, including an 8% administrative fee, for a period of one year. At the present time the sum of \$30,000 is being committed. The balance of the total will be committed at a later date.

Sidney Gottlieb

SIDNEY GOTTLIEB
Chief, TSS/Chemical Division

APPROVED FOR OBLIGATION OF FUNDS:

~~_____~~
Research Director

Date: May 19, 1955

Original only
Attachment

APPROVED FOR ADDITIONAL OBLIGATION OF FUNDS: (\$100,000.00) ✓

~~_____~~
Research Director

Date: 17 Aug. 1955

APPROVED FOR ADDITIONAL OBLIGATION OF FUNDS: (\$140,479.00)

~~_____~~
Research Director
Date: 11/24/55

Downgraded to: ~~CONFIDENTIAL~~
by authority of: ~~_____~~
date: June 1977

E2 IMPDET; CL BY ~~_____~~

Downgraded to: ~~CONFIDENTIAL~~

by authority of: 187475

date: June 1977

48-46

March 4, 1955

E2 IMPDET; ~~CE~~

Subject: A Proposal for Implementing the [redacted] during the Year beginning July 1, 1955

A. On February 14, 1955 we presented the following memorandum relating to the needs of [redacted] in the field which we have designated [redacted]

Based upon our experience and knowledge gained during the past year, it is our opinion that the company's needs in our field of interest fall into the following categories:

1. A need for a better understanding of the functions of the human brain and how these are affected by chemicals, physical injuries, and procedures such as isolation and hypnosis.
2. A need to know more about what kind of information must be obtained about individual men in order to assess them in terms of their capabilities and probable performance in various situations; and a need to know how to obtain this information under operating conditions.
3. A need to know more about the genesis of the attitudes, behavior, and motivations of man and how these can be altered and controlled.
4. A need to know what aspects of the culture and society from which an individual originates must be taken into consideration in assessment and prediction of performance.
5. A need to know more precisely how stress situations stemming from interpersonal relations affect human behavior, attitudes, thought processes and bodily functions.
6. A need to have available a group of consultants, knowledgeable in the fields described above, and also witting of the general problems faced by the company in these fields; who can be called upon to give advice and assistance about immediate problems which arise from time to time; and who can also from time to time review the fields of our own efforts and those of the enemy, and advise what new investigative programs need to be undertaken.

Downgraded to:
by authority of:
date: June 1977

E2 IMPDET; CE BY

-A

Downgraded to: [REDACTED]
by authority of: [REDACTED]
date: June 1977

E2 IMPDET; CL BY [REDACTED] The areas of interest defined in this memorandum taken together constitute

the general area of interest of the [REDACTED] as defined by us.

It is our understanding it has been agreed that these points do represent important areas of interest for [REDACTED] and that a general program must be implemented in order to meet these needs. The purpose of this memorandum is to implement the [REDACTED]

Implementation of the [REDACTED] involves three general steps:

1. Assembling knowledge already available.
2. The development of new knowledge in areas of pressing importance through the establishment of research programs.
3. Identifying and arranging access to people and institutions who possess important skills and knowledge and who can be utilized in the present or future development of this program.

Proposal I. [REDACTED] This [REDACTED]

will serve the following purposes:

1. It will provide a covert funding mechanism for projects which [REDACTED] may wish to set up in the general field of [REDACTED] including the project at [REDACTED]
2. It will provide a covert mechanism for making contact with scientists in our fields of interest and for obtaining information from them and other sources without revealing Government interest.
3. It will provide a means of holding scientific conferences and symposia which will make it possible for us to have a rapid survey of information and potential assets in our various fields of interest
4. It will provide a mechanism for assembling a group of consultants and for funding them without revealing Government interest.

It is proposed that the [REDACTED] shall be incorporated and established under the guidance of [REDACTED] legal representatives. It will be arranged that [REDACTED] will be able to retain control of funds deposited with the [REDACTED] and [REDACTED]

Downgraded to: [REDACTED]
by authority of: [REDACTED]
date: June 1977

E2 IMPDET; CL BY [REDACTED]

to recover these funds if it wishes. The [redacted] will follow standard accounting procedures and the books will be available for audit and review.

It is our plan to state that the lawyer for our present anonymous donor has decided to set up this [redacted] as a non-profit, incorporated foundation to handle the funds which he is now administering for [redacted]. The membership of the [redacted] will be limited to those administering the funds. [redacted] will be President, and I will be Vice President. [redacted] will be Secretary-Treasurer. A few other "members" of the [redacted] may be appointed if this seems advisable.

For the present, the [redacted] will occupy an office at [redacted]. It is anticipated that separate offices for the [redacted] will be rented in a secure place in the [redacted] area at some time in the future. It is planned to have a suite consisting of an outer office and an inner conference room. These offices of the [redacted] will provide a place for meetings with persons whom it would be unwise to meet at [redacted] or [redacted]. It would also provide a secure repository for classified documents. The budget for the [redacted] includes the salaries for [redacted] and [redacted]. Provision is also made for a clerk-typist who can be assigned to the [redacted] as its activities grow.

During the coming year the [redacted] will sponsor conferences of the best available scientists active in several fields of pressing interest to the Ecology program. Four conferences are planned under general headings such as:

1. Methods of altering human attitude, behavior, and motivation.
2. Problems of prognosis and the prediction of human performance.
3. Present state of Pavlovian psychology.
4. The potentialities and limitations of hypnosis as a means of altering human behavior.

It is planned to hold these conferences on a quarterly basis; up to twenty

E2 IMPDET; scientists will be asked to participate in each conference and present a short paper covering their major area of competence. Each paper will be open for discussion by members of the group. Scientists who participate will be specifically selected by invitation, the criterion being their competence in the field. Their expenses of attendance will be paid. It is anticipated that each conference will cost approximately \$7,000. In addition to those actually participating in the conference, there will be an opportunity for non-participants to attend and observe the proceedings. The proceedings of each conference will be printed.

We feel that conferences such as these will not only make it possible for us to obtain a rapid survey of the present state of development in each of these fields but will also enable us to assess the caliber of participants and spot various men who might be useful assets to [redacted] - H in the future.

The provision for special consultants allows for the expenses of consultation of various cleared scientists on ad hoc problems arising in relation to the needs of the [redacted] program and of [redacted] - H

The budget for the [redacted] provides also for one field trip to an overseas country. We anticipate that studies of foreign nationalities to be carried on in [redacted] during the coming year will bring us to the point of considering the advisability of setting up similar studies overseas. It will probably be necessary for persons representing the [redacted] - B to visit the scene of proposed activities overseas to assess the potentialities of the area and determine the manner in which these studies should be set up.

II. PROJECTS AT [redacted] - H The general purpose of the projects at [redacted] - H

is to provide a group of central advisory consultants for the guidance of the [redacted] - B and for the management of the [redacted] - B and also to set up research programs in special areas of interest where there is a pressing need for more information. The proposed budget for the [redacted] - H project is divided into three categories headed:

48-46 -5

Downgraded to: [redacted]
by authority of: [redacted]
date: June 1977
FD IMPDET: CL BY [redacted]

- A. General Administrative Costs for [redacted] projects.
- B. Project I - Basic Studies on Human Brain Function
- C. Project II - Factors Affecting Behavior, Attitudes and Motivation of [redacted] -D

A. General Administrative Costs for [redacted] Projects: This segment of the budget includes the cost of facility at [redacted] and equipment, travel, and office supplies directly attributable to administering the [redacted] and [redacted] projects. Administration of these projects will be under the Director and Executive Director whose salaries along with that of the administrative assistant have been included in the project of the [redacted] -B

We have included in this general administrative budget the administrative fee for [redacted] This sum is now set at [redacted] of all monies handled by [redacted] and covers the clerical and administrative costs of handling the payroll, preparing salary checks, the cost of space used at [redacted] and the Social Security payments made by [redacted] for people on this payroll. The exact amount of this cost will not be stated at the present time because we anticipate that the [redacted] will deposit with [redacted] only such amounts of money as are necessary to cover payroll and expenses going through [redacted] The sum of \$14,000 which is given in the budget should represent top limit. However, it must be pointed out that [redacted] and similar institutions) have a usual administrative fee between 10% and 20% which is deducted from all grants. It is my understanding that the charge on grants given by the [redacted] will be set at around 15% during the forthcoming year. The 8% fee which is charged on the [redacted] grant is the lowest charge which [redacted] has made on any grant of this size. Since this grant ostensibly comes from a private donor the reason for the low charge is not completely apparent to those who handle the money. Furthermore,

Downgraded to: [redacted]
by authority of: [redacted]
date: June 1977
FD IMPDET: CL BY [redacted]

JA

Discarded to:
by [redacted] of:
date: June 1977

[redacted] H H 48-46 -6a

the administrative authorities at [redacted] assure me that [redacted] does not cover their total cost for handling payrolls and for space, and they may wish to consider with our representatives the possibility of increasing their administrative fee. However, this matter has not come up yet.

The general administrative project also provides for 4 clerk-typists. These clerk-typists will not actually be used in administration but will be hired and assigned to the various projects as the need arises. We are retaining an administrative typing pool in order to be free to control their number and assignment.

B. Basic Studies on Human Brain Function: These studies are being carried out in the laboratories at [redacted]. The entire project includes five (5) studies which are being carried on in parallel.

1. The measurements of clinical changes in behavior, thought, speech, etc.
2. Measurements of brain function by standard psychological testing procedures.
3. Measurements of brain function by psycho-physiological testing procedures (the Halstead Battery and special modifications).
4. Measurement of brain function by conditioned reflex techniques.
5. Localization of areas of brain damage and the site of action of drugs.

The general purpose of this program is to understand how human behavior is related to brain function. The scope of the five sub-projects allows us to set up measuring devices and acquire a high level of knowledge in areas of neurology, pharmacology, and physiological psychology which directly pertain to the use of drugs, hypnosis, brain damaging operations, electronarcosis which are now being employed in Intelligence operations or are likely to be so employed. Furthermore, it provides us with a cadre of cleared scientists working in this field who can be utilized as special consultants if need be.

C. Factors Affecting Behavior, Attitudes and Motivation of [redacted] P
This project also includes a number of studies being carried on in parallel.

Discarded to:
by [redacted] of:
date: June 1977

[redacted]

1. The anthropological team is investigating the cultural and social determinants of behavior in the subjects and the impact of cultural change upon these.

2. The psychiatric group is working on the dynamics of personality development in these subjects and the manner in which their attitudes and motivations have been formed.

3. The psychologists are engaged in evaluating the usefulness and applicability of commonly used psychometric tests in the evaluation of members of this group.

4. The physicians are concerned with the evaluation of the reactions of this group to stress situations.

Each of these sub-projects is capable of being developed into a major project of its own covering one of the important areas of interest outlined in the memorandum of February 14th (above). Based upon the information gathered from the survey conferences to be held by the [redacted] ^B during the coming year and from our experience gathered from the present study of [redacted] ^D new studies in the fields of alterations of attitudes, behavior, and motivations, evaluation of human capabilities and future performance, etc. may be designed by the various members of the staff of this project.

During the coming year the various members of these teams will also be asked to consider the possibility of developing investigative programs in other areas of interest covered by the [redacted] concept as outlined in our memo of 14 February 1955.

Downgraded to: [redacted]
by authority of: [redacted]
date: June 1977
A

Downgraded to: [redacted]
by authority of: [redacted] A
date: June 1977
107425

48-47

SECRET
SECURITY AGREEMENT

MEMORANDUM OF UNDERSTANDING

1. I acknowledge the fact that because of the particular relationship between myself and the United States Government, I will be the recipient of information which, in itself or by the implications to be drawn therefrom, will be such that its unlawful disclosure or loose handling may adversely affect the interests, and possibly the security, of the United States of America.

2. I will always recognize the paramount interests of the United States Government in information which I may possess or acquire as a result of conversations with Special Representatives of the Government or as a result of requests placed upon me by Government representatives pursuant to this understanding.

3. I solemnly pledge my word that I will never divulge, publish, or reveal either by word, conduct or by any other means, such information or knowledge, as indicated above, unless specifically authorized.

4. I agree not to inform anyone that I am being considered for a position with the United States Government, unless specifically authorized.

5. I agree not to discuss by name or otherwise any individuals with whom I have talked in the course of making application for employment with the United States Government.

Signature:

A

Signature:

C

[Redacted signature area]

Representative of U.S. Government

(Date) June 15, 1956

(Date) June 15, 1956

[Redacted footer]

48-47

SECRET
SECURITY AGREEMENT

MEMORANDUM OF UNDERSTANDING

1. I acknowledge the fact that because of the particular relationship between myself and the United States Government, I will be the recipient of information which, in itself or by the implications to be drawn therefrom, will be such that its unlawful disclosure or loose handling may adversely affect the interests, and possibly the security, of the United States of America.

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Signature: A

Signature: C

[Redacted Name]
Representative of U.S. Government

(Date) June 15, 1958

(Date) 6/15/58

[Redacted]

4/8-47

SECRET
SECURITY AGREEMENT

MEMORANDUM OF UNDERSTANDING

A

1. I acknowledge the fact that because of the particular relationship between myself and the United States Government, I will be the recipient of information which, in itself or by the implications to be drawn therefrom, will be such that its unlawful disclosure or loose handling may adversely affect the interests, and possibly the security, of the United States of America.

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5. I agree not to discuss by name or otherwise any individuals with whom I have talked in the course of making application for employment with the United States Government.

Signature:

A

Signature:

C

[Redacted Signature]

[Redacted Signature]

Representative of U.S. Government

(Date)

May 17, 1956

(Date)

May 17, 1956

[Redacted Signature]

48-48

UNCLASSIFIED CONFIDENTIAL ~~SECRET~~
 (SENDER WILL CIRCLE CLASSIFICATION TOP AND BOTTOM)

**CENTRAL INTELLIGENCE AGENCY
 OFFICIAL ROUTING SLIP**

TO		INITIALS	DATE
1	<i>c/c</i>		
2	[REDACTED] - A	/	A
3	[REDACTED]	[REDACTED]	1/1/56
4	[REDACTED] / H		
5	[REDACTED] MAR 1956	(48)	

FROM		INITIALS	DATE
1	[REDACTED]	[REDACTED]	2/24
2	1A		
3		1A	

APPROVAL INFORMATION SIGNATURE
 ACTION DIRECT REPLY RETURN
 COMMENT PREPARATION OF REPLY DISPATCH
 CONCURRENCE RECOMMENDATION FILE

Remarks: _____

48-48

[REDACTED]

SO 5-430
24 February 1956

MEMORANDUM FOR: Director of Security

ATTENTION : Chief, Security Research Staff

SUBJECT : Request for Assistance

1. It is requested that you provide TSS/Chemical Division with an appropriately security approved attorney who may answer the legal questions that [REDACTED] would have answered.

2. Thank you for your prompt action in this regard.

[REDACTED] A
Security Operations Officer
DD/P/TSS

A
[REDACTED]
Distribution:
addressee - orig. & 1

TSS/CD - 1
TSS/SRB - 1
TSS/SOO - 2

[REDACTED]

#48 Security

16 November 1955

48-49

TO : [redacted] A
ATTN : [redacted]
FROM : Dir. Dir. of Security
(Investigations and Support)
SUBJ : Personnel Security [redacted] H

1. Reference is made to your memorandum, SO 4-2393, dated 26 Oct. 55 concerning the various categories of personnel associated with [redacted] H.

2. This is to advise that after extended study, this office regards your plan as a fine constructive effort which will serve to solve certain problems arising from the project. This office offers no substantial objection to your formulated plan. However, your attention is invited to the fact that the Dir of Sec cannot arbitrarily divest himself of his responsibilities. Among his duties, which relate to the entire Agency, is the passing upon the qualifications from a security standpoint of all persons hired either directly or indirectly. Accordingly, it is pointed out that all persons utilized by the project in any capacity whatsoever are subject to the determination by the Security Office as to the propriety of their use.

3. You are also advised that covert security approvals will be required for all persons falling into group C prior to their entering on duty and before any commitments are made. In regard to group D, it is the feeling of this office that every effort should be made to utilize the services of individuals acceptable from a security standpoint and that persons falling within the category group D should be restricted to an absolute minimum.

4. The SO is well aware of the many problems attendant upon the operation of this project and wishes to advise you that every effort will be made to resolve individual questions sympathetically and with due regard to the complexities of the situation.

5. In the future, it is requested that all candidates for clearances in connection with this project be identified by the project cryptonym and the group designation as set forth in your memorandum.

FOR THE DIRECTOR OF SECURITY:

[redacted signature] A

(COPY)

48-50

SO 4-2503
7 November 1955

MEMORANDUM FOR: Chief, Security Support Division/Office of Security
ATTENTION : [REDACTED] - A
SUBJECT : Safe Space

1. It is requested that your office assist TSS/Chemical Division in the acquisition of safe space in the [REDACTED] area. The usual type of space that will be required will be hotel rooms. As was pointed out in our conversations on this subject, there may occur a number of requests which will not provide the usual desired lead time. As you indicated, it was your opinion that this was not an insurmountable problem. It is suggested that the following procedure be followed:

[REDACTED] will call your designated representative in [REDACTED] will advise in what name the space should be reserved, as well as the space requirements. She will not request a technical inspection; however your office must instruct the [REDACTED] that anytime [REDACTED] requests space, such space must be technically inspected [REDACTED] will be the [REDACTED] local contact. Also, she will arrange to provide funds to cover the expense of the safe space.

2. Please advise this office by memorandum of your office's comments, as well as furnish this office with the name and telephone number of your [REDACTED] representative.

[REDACTED] - A
Security Operations Officer
DR/P/ [REDACTED]

A
Distribution:
addressee - orig. & 1
TSS/SOO - 4

[REDACTED]

48-51

SO 4-2412
26 October 1955

MEMORANDUM FOR: Director of Security

SUBJECT: Security of Operations - [REDACTED] - H

INTRODUCTION

The [REDACTED] and its physical facilities shall be operated as an overt scientific study group. B

The principal mission of [REDACTED] will be to conduct overt research in the fields of Chemistry, Medicine, Psychiatry, Sociology and Anthropology as it applies to the complex study of human ecology. From these overt studies the TSS Chemical Division, in conjunction with appropriate personnel of the host organization will utilize the information obtained to determine the best method for conduct for Agent-Agency relationships.

COVER

B Cover for this project has and will continue to be a unit of the [REDACTED] B
B This unit is identified as the [REDACTED] B
[REDACTED] in the Department of Medicine, [REDACTED] B
It is an integrated part of the [REDACTED] B
B [REDACTED] H

B The founding of [REDACTED] is through the use of MKULTRA funds via grants from The [REDACTED] B
B [REDACTED] introduced by an attorney in [REDACTED] representing the [REDACTED] B
B [REDACTED] for the granting of the funds for this purpose to the [REDACTED] B

PHYSICAL SECURITY B

Physical security is not a primary factor insofar as this project is concerned. However, the facility currently being utilized in [REDACTED] has been the subject of two separate covert physical surveys and was indicated as being satisfactory.

[REDACTED] / The reason

48-51

Subject: Security of Operations [REDACTED] H

The reason physical security is not of primary concern is the fact that as a general rule there is nothing of a classified nature maintained or retained on the premises. The one exception to the general rule is that occasionally a classified paper is transmitted to one of the principals for his information, and after it has been read is returned to headquarters. For storage of such a document, a safe type repository is located in a locked room on the fourth floor of the facility. The combination to the safe is known only to the Administrative Assistant for the Program [REDACTED] to the small room containing the safe are held by the same person. e

Currently plans are being studied as to how even this very limited amount of classified information may be eliminated from the premises.

OPERATIONAL SECURITY H

All work being conducted by [REDACTED] is to be performed as an open scientific study. The one classified piece of information is who is the true sponsor. Therefore no Agency personnel (Staff employees) are authorized to visit the [REDACTED] facility, officially or unofficially. H

Whenever it is necessary for Agency personnel and principals of [REDACTED] to meet on official business, safe space such as a hotel room or suite must be acquired. To acquire safe space, TSS/CD will request TSS/SO to obtain space. CD/TSS must advise as to the space requirements and classification of personnel, material, documents, equipment and conversations that will take place. TSS/SO will request SSD/SO to actually acquire the space and to conduct a technical survey of the area. (It is during these meetings that classified documents referred to previously change hands) H

Communications between Headquarters and [REDACTED] will be as follows: H

Telephone Incoming calls to Headquarters from [REDACTED] shall be to CD/TSS's unlisted telephone. Calls originating from headquarters to [REDACTED] shall be placed on the Executive line, to a private unlisted number available only to the principals and administrative Assistant.

Mail Headquarters incoming mail will be addressed to the covert mail box. Outgoing mail will be on non-government bond paper. It may reflect the covert mail channel. True names should not be

[REDACTED] /used in any

48-51

[Redacted]

SO 4-2412
continued

Subject: Security of Operations [Redacted] / H

used in any form of communication. CD personnel should obtain alias for communication purposes. Since Government interest is not to be shown, incoming and outgoing documents should not bear a classification stamping. However, file copies of outgoing correspondence and incoming correspondence should be appropriately classified. In addition, a notation should be added "not classified externally, classified (appropriate classification) for internal use."

PERSONNEL SECURITY

All security inquiries will be covert in nature. Secondary credentials should always be utilized.

In the event any personnel under investigation become alerted to the fact they are being investigated they should be advised, Yes, this is so, the reason being that the investigation is conducted at the request of the financial donor as a condition precedent to the giving of financial assistance to the University.

[Redacted]

Security Operations Officer
DD/P/TSS

TSS/SOO/[Redacted] (25 Oct 1955)

- Distribution:
- addressee - orig. & 1
 - TSS/CD - 1
 - TSS/SOO - 2
 - Yellow - extra

48-52

SO 4-2393
26 October 1955

MEMORANDUM FOR: Director of Security

SUBJECT : Personnel Security [REDACTED] H

INTRODUCTION

On 6 January 1955, TSS Chemical Division was delegated the authority to take over the research and development and the entire responsibility of the old joint Security Office project, [REDACTED] H
The operation of [REDACTED] is much different than its predecessors in that the physical facilities, which were primarily of "safe houses" in character are now the overt facilities for the [REDACTED] B
[REDACTED] wherein Government interest is not shown.

PROBLEM

Since there has been a change in the methods of operation there has arisen the specific problem of the types of personnel security approvals required for the Project, and also an interpretation is necessary as to what emphasis should be placed upon what would, under other circumstances, be considered a security disapproval, together with the use or continued use of this type of individual.

DISCUSSION

There are three specific types of personnel involved on this Project at this time and a fourth type in the future:

A. Indigenous informant personnel. These are persons who are subject to a variety of medical, anthropological, and psychological tests. They are volunteers for these tests. They are contacted once, maybe twice, depending on the time involved in administering the tests. They are not the recipients of any classified information.

B. The second type are those employees of the [REDACTED] B
principally comprising the [REDACTED] who are unwitting of the true sponsor of the Program. This group is made up of anthropologists, sociologists, psychiatrists, clerks, etc. This group administers the tests to the first group, or the

[REDACTED] /indigenous

48-52

SO 4-2393
continued

Subject: Personnel Security - [REDACTED] - H

indigenous informants, the subjects of such tests. All of their work is unclassified in nature. Those persons qualified in the social sciences also contribute to the basic interpretation of the tests they have given. They are not the recipients of classified information.

H - G. The third type are those persons attached to the host organization, [REDACTED] who are fully cognizant of the true sponsorship of [REDACTED]. They assist Agency personnel in the final evaluation of information obtained from the tests. This group does receive classified information. - B

D. The potential fourth group would be those persons possessing appropriate backgrounds in the social and physical sciences who are noted for their abilities in various fields, but who because of their backgrounds would definitely be "unclearable", but would be given "grants-in-aid" to conduct research in their sphere of interest. From their studies applicable portions would be siphoned off for Agency use.

RECOMMENDATIONS

It is recommended that the following types of security approvals and interpretation of the information be the foundation to solving the problem.

Group A - Indigenous informant personnel. A covert name check. As a rule this will be after the fact (that is after their interviews). The purpose of the name check would be to provide possible leads on other informants and a very general insight as to their backgrounds, which in turn would or could be correlated with test information. Occasionally a field investigation may be requested on a very limited number of these persons, primarily for collateral information to be used in conjunction with their test.

Group B - Unwitting employees of the [REDACTED] - B
[REDACTED] A covert field investigation plus a covert [REDACTED] (thirty day service required). The information so gained would not necessarily be the basis for employment or continued employment. If nothing derogatory is developed, future expansion of their knowledge, on a need-to-know basis, could then be possible. However, if derogatory

/information

48-52

[Redacted]

SO 4-2393
continued

Subject: Personnel Security [Redacted] H

Information is developed this should not preclude employment or continued employment, but should alert the principal officer of the host organization to be cognizant of the type of individual he has as an employee. He then could take what steps he deemed appropriate as to their use and then follow the host organization personnel procedures. Again none of these persons would be the recipients of classified information or be placed in a position where classified information is available.

Group C - Principals of the host organization or employees of the [Redacted] who have a definite need to know as to their sponsorship and who would be recipients of classified information. All of this group would have a full field and SAC covert investigation, and a definite covert security approval for their use would be required. B

Group D - The fourth potential group would be similar to Group B.

For your assistance in determining your office's comments or concurrence in the above recommendation, attached is a copy of the Security of Operations procedure.

[Redacted]

Security Operations Officer
DD/E/TSS

TSS/SOO/[Redacted] (25 Oct 1955)

Attachment

Distribution:
addressee - orig. & 1 w/a
TSS/CD - 1
TSS/SOO - 2
Extra Yellow

[Redacted]

48-53

[REDACTED]

17 August 1955

MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA : TSS/Budget Officer

SUBJECT : Subproject 43 MKULTRA, Invoice 2
Allotment 6-2502-10-001

Invoice No. 2 for Subproject 43 of Project MKULTRA is attached. Other invoices will follow later. It is requested that payment be made by cashier's check drawn on a [REDACTED] - E

[REDACTED] in the amount of \$37,719.95, payable to the [REDACTED] - B

[REDACTED] The check should be sent to Chief, TSS/CD through TSS/Budget Officer by Thursday, 18 August 1955.

SIDNEY GOTTLIEB
Chief
TSS/Chemical Division

Attachments:
Invoice & Certifications

Distribution:
Orig & 2 - C/Finance Division
1 - Comptroller
1 - TSS/FASB
1 - TSS/SRB
2 - TSS/CD

VERIFY THAT FUNDS ARE AVAILABLE
6-2502-10-001

A
[REDACTED] - 17 August 1955

E
A
[REDACTED] IN THE AMOUNT OF \$37,719.95
[REDACTED] AUG 1955
[REDACTED] - A

48-54

17 August 1955

MEMORANDUM FOR: COMPTROLLER

ATTENTION : Finance Division

SUBJECT : NKULIRA Subproject 43

Under the authority granted in the memorandum dated 13 April 1953, from the DCI to the DD/A, and the extension of this authority in subsequent memoranda, Subproject 43 was previously approved. Under the same authority an additional sum of \$100,000.00 has been authorized to cover the subproject's expenses (thereby bringing to a total of \$100,000.00 funds obligated during FY 56) to be charged to Allotment 6-2502-10-001.

SIDNEY GOTTLIEB
Chief
TSS/Chemical Division

APPROVED FOR
OBLIGATION OF FUNDS:

[Redacted signature] - A

Research Director

Date:

Distributions:

Orig & 2 - Addressees

- 1 - TSS/OC
- 1 - TSS/FASB
- 1 - TSS/SRB
- 2 - TSS/CD

17 August 1955

1 COPY THAT LONG AS AVAILABLE
COMMUNICATIONS SECTION 268
6-2502-10-001
17
TSS/COMPTROLLER

[Redacted signature]

48-55

9 June 1955

MEMORANDUM FOR: CHIEF, FINANCE DIVISION
VIA : TSS/Budget Officer
SUBJECT : Project MKULTRA, Subproject No. 43
Invoice #1, Allotment S-2502-10-001.

Invoice No. 1 for Subproject 43 of Project MKULTRA is attached. Other invoices will follow later. It is requested that payment be made by cashier's check drawn on a [redacted] in the amount of \$29,900.00, payable to the [redacted]. The check should be sent to Chief, TSS/CD through TSS/Budget Officer by Friday, 17 June 1955.

SIDNEY GOTTLIEB
Chief
TSS/Chemical Division

Attachments:
Invoice & Certifications

Distributions:
Orig & 2 - Addressee
1 - Comptroller
1 - TSS/FASB
1 - TSS/CD
1 - Chrono

[redacted] RECEIVED IN THE AMOUNT OF \$29,900.00

[redacted] RECEIVED IN THE AMOUNT OF \$29,900.00
23 JUN 1955

1 COPY ONLY TO BE MAINTAINED
DATE: 196
CHECK NO: S-2502-10-001
1955

[redacted]

48-56



3 May 1955

MEMORANDUM FOR: CONTROLLER
ATTENTION: Finance Division
SUBJECT: Project NEULTA, Subproject 48

Under the authority granted in the memorandum dated 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda, Subproject 48 has been approved, and \$30,000 of the over-all Project NEULTA funds have been obligated to cover the subproject's expenses and should be charged to Allotment 5-2502-10-001.

SIDNEY GOTTLIEB
Chief, TSS/Chemical Division

APPROVED FOR OBLIGATION OF FUNDS:

A

Research Director

Date: 1955

Distribution:
Addressee - Orig. & 2

- TSS/CC - 1
- TSS/FASB - 1
- TSS/SRB - 1
- TSS/CD - 2



I CERTIFY THAT FUNDS ARE AVAILABLE
OBLIGATION REFERENCE NO. 196
CHARGE TO ALLOTMENT NO. 5-2502-10-001
MAY 11 1955
AUTHORIZING OFFICER

48-56

48

19 May 55 1 year 5-2502-10-001 30000.00

2) 17 Aug 55 6-2502-10-001 100000.00
3) 11 July 55 6-2502-10-001 140479.00

1	4/9/55	29,900.00	100.00
2	8/17/55	37,719.95	62,380.05
3	10/12/55	60,000.00	2,380.05
4	1/23/56	75,515.00	67,344.05
5	4/14/56	67,344.05	-0
		370,479.00	

Project Closed 30 June 56